

Document Pack



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THURSDAY, 27 SEPTEMBER 2018

TO: ALL MEMBERS OF THE COMMUNITY SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITY SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN** AT **10.00 AM** ON **THURSDAY, 4TH OCTOBER, 2018** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Kevin J Thomas
Telephone (Direct Line):	01267 224027
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Ref:	AD016-001

COMMUNITY SCRUTINY COMMITTEE

13 MEMBERS

PLAID CYMRU GROUP – 6 MEMBERS

- | | | |
|----|------------|----------------------------|
| 1. | Councillor | Ann Davies |
| 2. | Councillor | Handel Davies |
| 3. | Councillor | Jeanette Gilasbey |
| 4. | Councillor | Betsan Jones |
| 5. | Councillor | Gareth Thomas (Vice-Chair) |
| 6 | Councillor | Aled Vaughan Owen |

LABOUR GROUP – 4 MEMBERS

- | | | |
|----|------------|-----------------------|
| 1. | Councillor | Deryk Cundy |
| 2. | Councillor | Sharen Davies (Chair) |
| 3. | Councillor | Shirley Matthews |
| 4. | Councillor | Louvain Roberts |

INDEPENDENT GROUP – 3 MEMBERS

- | | | |
|----|------------|-----------------|
| 1. | Councillor | Anthony Davies |
| 2. | Councillor | Irfon Jones |
| 3. | Councillor | Hugh Shepardson |

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM
3. PUBLIC QUESTIONS (NONE RECEIVED)
4. ANNUAL PERFORMANCE REPORT (PLANNING) 5 - 62
5. HOME CHECKER VISITS TO HOMES 63 - 72
6. QUARTER 1 - 1ST APRIL TO 30TH JUNE 2018 PERFORMANCE MONITORING REPORT 73 - 100
7. REVENUE & CAPITAL BUDGET MONITORING REPORT 2018/19 101 - 118
8. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT 119 - 120
9. FORTHCOMING ITEMS 121 - 122

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Community Scrutiny Committee

4th October 2017

ANNUAL PERFORMANCE REPORT (PLANNING)

Purpose: The Authority's third Annual Performance Report for Planning, is required for submission to Welsh Government by 31 October each year.

To consider and comment on the following issues:

Presented to Community Scrutiny Committee for information purposes.

Reasons:

For the committee's Information

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr Mair Stephens

Directorate

Name of Head of Service:

Llinos Quelch

Designations:

Head of Planning

Tel Nos.

01267 228918

Report Author:

Nia Stokes

E Mail Addresses:

llquelch@carmarthenshire.gov.uk

Executive Summary

Community Scrutiny Committee

4th October 2018

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

As part of the “Positive Planning” consultation in December 2013, the Welsh Government (WG) consulted on a series of proposals for measuring the performance of key stakeholders in the planning service. The Planning Performance Framework table, which was adopted in November 2014, reports the performance of local planning authorities (LPAs) against indicators and targets set by the WG. It categorises the LPA’s performance against them into one of three performance bands of: Improve (red)/ Fair (amber)/Good (green).

It is a requirement to submit Annual Performance Report (APRs) by 31 October annually to the WG.

The third round of APRs are due for submission to the WG by 31 October 2017.

Some of the indicators set out in the Framework by WG are not currently subject to specific targets – these remain to be set by WG in the coming year. Where this is the case, the target is described as “to be benchmarked”. These targets will be set by WG in the coming year. Additionally other targets and indicators could also be the subject of review prior to the 2017/18 Review.

The APR is attached for information.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Llinos Quelch** Head of **Planning**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

2. Legal

Following adoption of the Performance Framework indicators by Welsh Government in November 2014, Local Authorities are required to submit an annual Performance Report every October. The third reports are due for submission by 31 October 2017.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Llinos Quelch

Head of Planning

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Local Member(s)

Not applicable

2. Community / Town Council

Not applicable

3. Relevant Partners

Not applicable

4. Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

Carmarthenshire Local Planning Authority

PLANNING ANNUAL PERFORMANCE REPORT 2018

(Reporting period April 2017 – March 2018)



PREFACE

I am delighted to introduce the Fourth Annual Performance Report for Carmarthenshire County Council's Planning Service, a service which plays a key role in delivering Council priorities, which will cover every aspect of people's lives. I fully welcome the Planning Annual Performance Report (APR), as it captures the ongoing work being carried out on improving performance and will form a basis for year-on-year analysis.

Good planning is at the heart of what we are about as a Council, making good, safe places for our residents to live, work and enjoy their leisure time in. The planning service can help in delivering these aims whilst generating growth in the economy and protecting our natural habitats. The adoption of the Planning (Wales) Act in July 2015 has introduced a number of new challenges and the implications of that Act continue to filter through in the form of secondary legislation and guidance. Other relatively new Acts that have significant implications for the planning process in Wales include that of the Environment (Wales) Act 2016 and Historic Environment (Wales) Act 2016. This Council will continue to look at embracing the move towards positive planning that the Planning Act prescribes.



Councillor Mair Stephens
Deputy Leader

Introduction

The purpose of this Annual Performance Report is to set out the planning context over the period 1 April 2017 to 31 March 2018 for Carmarthenshire. The report excludes parts of the County covered by the Brecon Beacons National Park Authority, as they have their own Development Management function and Local Development Plan, and will have prepared their own Annual Performance Report for the same period.

The County

Carmarthenshire is a diverse County with the agricultural economy and landscape of the rural areas sitting side by side with the urban and industrial south-eastern area. However, as a primarily rural County, the population density is low at 75.7 persons per sq. kilometre, compared with an average of 140 persons per sq. kilometre for Wales as a whole. This low density of population is more apparent in rural Carmarthenshire than it is in the south and east of the County where 65% of the Carmarthenshire's population reside on 35% of the land.

The main urban centres of the County include Llanelli, Ammanford/Cross Hands and Carmarthen with the former representing historically important industrial centres within the South eastern area. The historic market town of Carmarthen, sitting at the gateway to west Wales and due to its central geographic location, typically serves the needs of the County's rural hinterland and beyond. The County's other large settlements vary in size and many of them make notable contributions to the needs and requirements of their community and the surrounding area. These are supplemented by a number of rural villages and settlements which are self-sufficient in terms of facilities and services; however, many other smaller settlements lack services and facilities. The needs of residents in these latter areas are typically met by neighbouring settlements.

The adopted Local Development Plan (LDP) builds upon the spatial characteristics and diversity of the County and its communities and seeks to consolidate the existing spatial settlement pattern and previous development plan frameworks, whilst continuing to reflect and promote sustainability. It seeks to implement a land use framework which reflects and promotes accessibility to essential services and facilities, thus reducing the need to travel and improving social inclusion. It represents a plan-led approach based firmly upon the existing spatial context aimed at achieving viable, self-supporting settlements and sustainable rural communities. This allows for the potential consolidation of existing facilities and provides for the support, retention and continued provision of viable facilities, services and employment opportunities at accessible and appropriate locations. It also enables the further development of sustainable local economies and facilitates regeneration opportunities.

The County's strategic importance is confirmed by the fact that it is situated within three areas identified by the Wales Spatial Plan (WSP):

- Pembrokeshire - The Haven;
- Swansea Bay - Waterfront and the Western Valleys; and
- Central Wales.

The Swansea Bay City Region encompasses the Council areas of Pembrokeshire, Carmarthenshire, City and County of Swansea and Neath Port Talbot. It brings together business, local government and a range of other partners, working towards creating economic prosperity for the people who live and work in our City Region. The Swansea Bay City Region Economic Regeneration Strategy 2013 – 2030 sets out the strategic framework for the region aimed at supporting the area's development over the coming decades. The LDP, in recognising the role of Carmarthenshire, makes provision through its policies and proposals for employment development (including regeneration), with the economy an important component of the Plan's Strategy. The emerging role of the City Region and the City Deal will be a consideration to ensuring the continued compatibility of the approaches in each County in terms of the strategic context of the Region.

Planning background

The Carmarthenshire LDP was adopted on 10 December 2014, and sets out the spatial vision for the future of Carmarthenshire (excluding that area within the Brecon Beacons National Park which has its own LDP), along with a framework for the distribution and delivery of growth and development. It sets out land-use planning policies and proposals for the future across Carmarthenshire and forms the basis for the determination of planning applications and in guiding future opportunities for investment and growth.

LDP policies include land-use allocations for different types of development (i.e. housing, employment, retailing, education, open space, built and natural environment etc.) as well as criteria for assessing individual proposals. The LDP has a direct effect on the lives of every resident of the County as well as major implications on investment programmes, other plans and strategies, communities and landowners. The LDP will guide development up to 2021, and is being monitored in accordance with the monitoring framework set out in that Plan and reviewed.

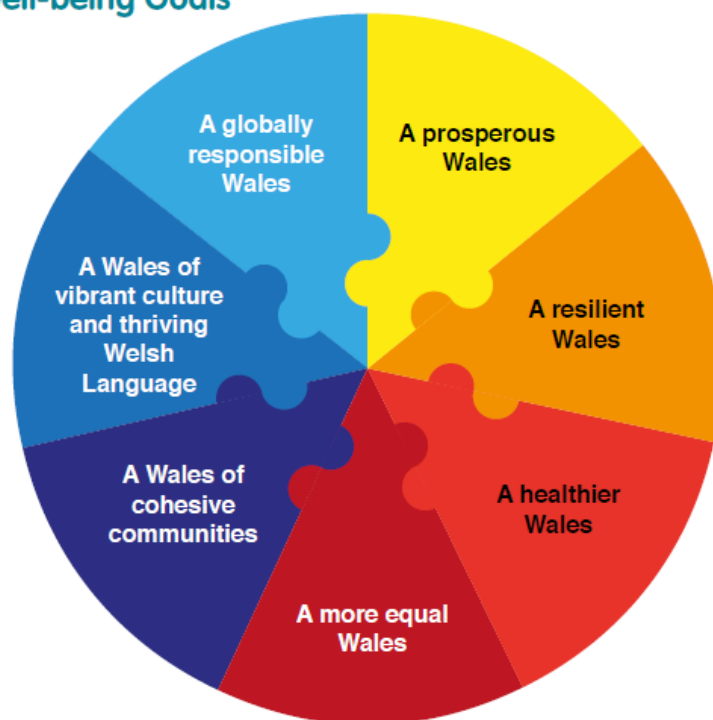
The third Annual Monitoring Report (AMR) on the LDP has been prepared to see how the LDP is actually working in practice. This report, and its recommendations have been considered by County Council on the 10th October 2018, and will have been submitted to the Welsh Government by 31 October 2018 and published on the Carmarthenshire County Council website. The recommendations contained within the AMR will outline the need for review of the Plan and its content. This process is repeated from now on and submitted to Welsh Government in October of each year.

During 2017/2018 the Council made the decision to start the Review of the LDP and in June of 2018 the WG approved a Delivery Agreement for producing this revised LDP. The Council are therefore currently working towards having a new LDP in place and adopted before the end of 2021.

Planning and wider strategic and operational activity of the Council

The Well-being of Future Generations (Wales) Act is about encouraging public bodies to think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. This will help to create a Wales that we all want to live in, now and in the future. To make sure we are all working towards the same vision, the Act puts in place **seven** well-being goals, which are noted below:

Well-being Goals



The Sustainable Development Principle and the 5 Ways of Working

The principle is made up of **five key ways of working** that public bodies are required to take into account when applying sustainable development. These are:-

- A. Looking to the **long term** so that we do not compromise the ability of future generations to meet their own needs;
- B. Taking an **integrated** approach so that public bodies look at all the well-being goals in deciding on their priorities;
- C. **Involving** a diversity of the population in the decisions that affect them;
- D. Working with others in a **collaborative** way to find shared sustainable solutions;
- E. Understanding the root causes of issues to **prevent** them from occurring.

Over the next few years, Wellbeing Plans will provide part of the evidence base and context for future LDPs and any Strategic Development Plans. The LDP will remain a key tool to deliver Wellbeing Plans and there are clear advantages in terms of efficiency, engagement and outcomes to undertake both processes together. The progression towards Wellbeing Plans and the transfer from the Local Service Board to Public Service Board will be considered as part of producing the new LDP to ensure the continued alignment of these two core Plans.

The LDP also works hand in hand with other corporate plans and strategies to achieve sustainable outcomes. Many of these strategies have a common sustainability agenda. Some of these strategies include:

- Carmarthenshire Housing Strategy: People Homes and Communities;
- Transformations: Strategic Regeneration Plan for Carmarthenshire: 2015-2030;
- Carmarthenshire Local Biodiversity Action Plan (LBAP) and Review;
- Joint Transport Plan for South West Wales: 2015 - 2020;
- South Wales Regional Aggregates Working Party - Regional Technical Statement;
- Open All Year – A Tourism Strategy for South West Wales;
- Carmarthenshire Rural Development Plan;
- Gypsy and Traveller Community Strategy for Carmarthenshire County Council;
- Local Housing Market Assessment, Carmarthenshire County Council;
- Carmarthenshire County Council Corporate Strategy 2018-2023

In addition to working with partners within the County, liaison with neighbouring authorities has and remains a key feature across the South West Wales region playing an important role in the LDP's preparatory process and also in taking forward the many new implications emerging from the Planning (Wales) Act 2015. The Council has regular contact with neighbouring authorities, both individually and collectively at regional level (through the South West Wales Regional Planning Group, which include Brecon Beacons National Park Authority, City and County of Swansea, Pembrokeshire, Ceredigion, Powys and Neath Port Talbot), to ensure alignment between respective LDPs. Certain factors preclude complete conformity, but constructive discussions and shared information and experience has minimised the risk of conflicting policies, and ensured an appropriate level of integration.

The feasibility of introducing a Community Infrastructure Levy (CIL); the Planning Act 2008 and the CIL Regulations 2010 has been put on hold by the Council recent years. The Acts introduced the opportunity to implement a new regime for funding infrastructure to support new development.

Introduction of CIL is not a mandatory requirement for Local Authorities. However, the new legislation effectively scales back the scope of using Section 106 legal agreements, limiting them to affordable housing and 'on site' mitigation measures only. Carmarthenshire has therefore been considering the respective merits of implementing CIL.

In this respect, the District Valuers Service (DVS) were commissioned to undertake a viability study to inform the deliberations of adopting a CIL Charging Schedule. The study provides an evidence base of land, sales and rental values, construction costs and development viability for a range of land uses across Carmarthenshire (excluding the Brecon Beacons National Park area).

Whilst this and other evidence has proved beneficial in setting the context for CIL within Carmarthenshire recent changes in the national context have changed the Council's approach to CIL. In response to the review commissioned by the Department of Communities and Local Government - A New Approach to Developer Contributions to Ministers, along with the devolution of CIL to the Welsh Government under the Wales Act 2017 the Council has, for the time being, put progressing CIL on hold (Council decision 20th September 2017).

Existing and previous major influences on land use

The County is characterised by a rural and urban split which typifies the variability within settlements and their historic and future roles. This is exemplified by the predominately South Eastern urban areas and their post-industrial needs in terms of regeneration. The challenges faced by such settlements are often of a marked difference in terms of scale to those of rural areas which face separate challenges in respect of depopulation and changes within the agricultural industry. This encapsulates the diversity of Carmarthenshire's communities and settlements which are diverse in character, scale and role with a settlement's size not always reflective of its role. In this respect the distribution of opportunities for growth based on its position within the LDP hierarchy could not be predicated on a simplistic interpretation of distribution where growth is provided, for example across all tier 3 settlements (as defined by the LDP) on an equal basis. Indeed this equally applies within the Growth Areas (as defined by the LDP) where each has manifestly different issues and considerations underpinning potential for growth but within the context of their importance in strategic terms and the function they perform.

There are a number of considerations that affect the suitability of land for development across the County, notably flooding (many of the larger towns are situated adjacent to the sea and/or rivers) and nature conservation and designations (notably Llanelli/Burry Port and Cross Hands). Furthermore, there are a number of social considerations including areas of linguistic interest in terms of the Welsh language – notably within the Gwendraeth and Amman Valleys which need to be taken into account in looking at the suitability of developments being proposed and their potential impacts.

The significance of addressing the challenges of location and sustainability facing certain rural communities has been recognised through the LDP and its suitable settlement hierarchy. The various exceptions policies included in the LDP seek to ensure that organic and sustainable growth in such rural areas is where appropriate achievable.

Historic/landscape setting of the area, including Sites of Special Scientific Interest, conservation areas etc.

The richness of Carmarthenshire's natural, built and cultural environment is an important spatial consideration in planning for the future of the County, particularly in terms of the potential for growth and the sympathetic siting of development. The County includes sites designated at the international level to protect and enhance important nature conservation value, as well as striking landscapes and distinctive historic towns and villages. The importance of the County's built heritage is borne out by the 27 conservation areas designated within its settlements, 367 Scheduled Ancient Monuments (ranging from Prehistoric to post- Medieval/Modern features of cultural historic interest), 4 Registered Historic Landscapes, 18 historic parks and gardens and over 1,800 listed buildings. There are also a number of designated sites for nature conservation and biodiversity importance, including 7 Special Areas of Conservation, 3 Special Protection Areas, 1 Ramsar site (Burry Inlet), 82 Sites of Special Scientific Interest, 5 National Nature Reserves, 6 Local Nature Reserves and 7 registered landscapes.

Population change and influence on Planning matters

The 2011 Census identified the population of Carmarthenshire at 183,777 with 78,829 households.

Between the 2001 and 2011 Censuses, Carmarthenshire saw an increase of 11,070 in its population and an increase in households of 5,781. During the same period the housing stock rose by 6,969 dwellings. The current spread of population and households across the County broadly reflects the current urban form and established communities,

In preparing its LDP, the Council developed a revised scenario for population and household change. This used updated evidence to derive the assumptions on future migration streams, but struck a balance between the very high net migration experienced mid-decade, the situation in 2009, which recorded the lowest net-migration to Carmarthenshire since 1993, along with all available and published data sources since the Welsh Government 2008-based projections. Consideration was given to the implications of the Welsh Government 2011-based Local Authority household projections and the projected reduction outlined within the 2011-based household projections against the strategic context of the LDP and its objectives. The Plan consequently is based on growth aspirations with an identified housing requirement of 15,197 dwellings over the plan period up to 2021.

The publication of the 2014-based Sub National Household and Population Projections and their implications were considered as part of the 2017 AMR with due regard given to these projections and the need to understand the factors influencing future housing requirements and demographic change, and its impact on any LDP review. The authority is currently producing a new set of population and household projections as part of the evidence base for the new LDP – these will be considered at Inquiry during 2020/21 and will form the basis of the new LDP in due course.

PLANNING SERVICE

The Service and its location within the Council

Carmarthenshire County Council consists of six Departments who report directly to the Chief Executive. Each Department is responsible for a number of Services, with each Service area having a Head of Service.

The Corporate structure for Carmarthenshire County Council can be seen in Figure A.

The Planning Service relocated to the Environment Department on 1 April 2015, with both a new Director of Environment and Head of Planning appointed during the 2015/2016 financial year. The relocation of the Planning Service means that it is now within the same Department as Highways and Transport, Property and Waste & Environmental Services. The Head of Planning reports directly to the Director of Environment.

Figure B below sets out the structure of the Planning Service. As can be seen the Service is split into six separate functions (business units), each with a Business Manager and all reporting directly to the Head of Planning.

Figure A: Carmarthenshire County Council Corporate Structure, as at 31 March 2018

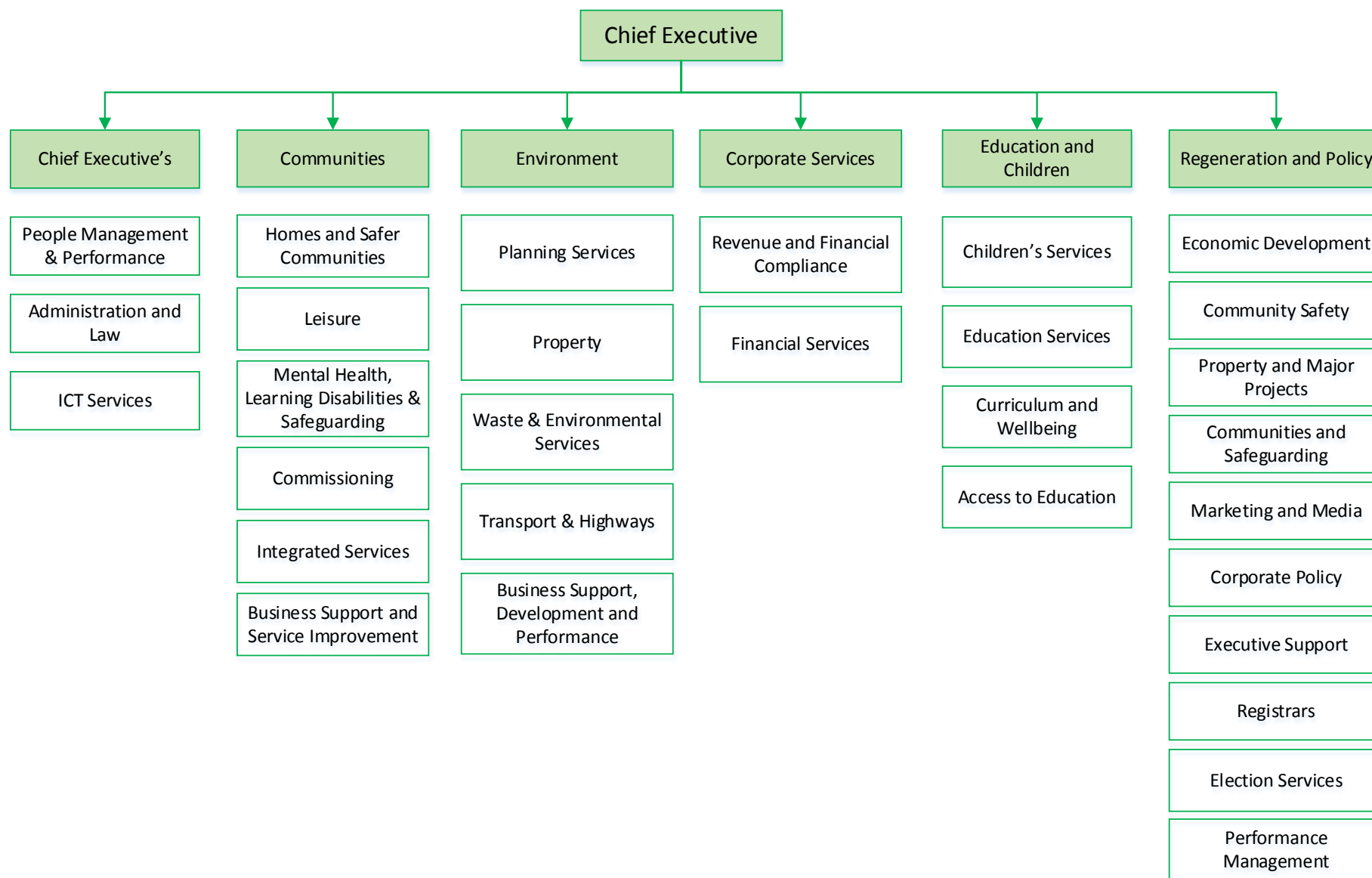
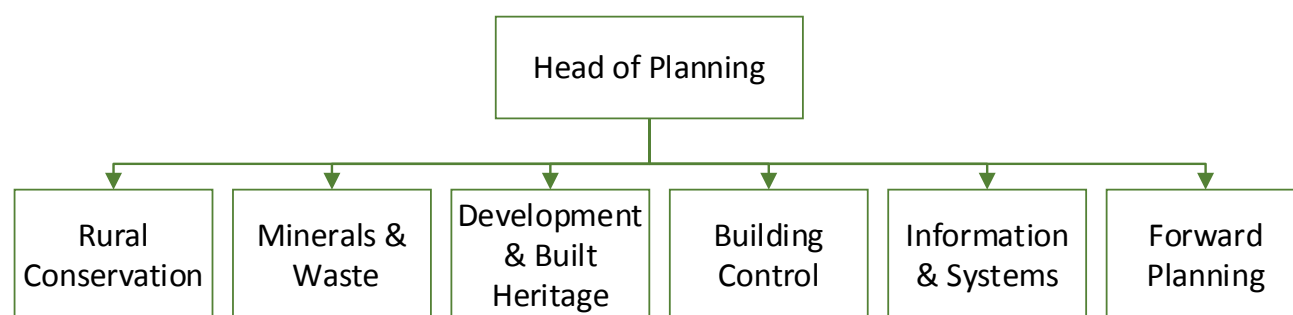


Figure B: Planning Service Structure, as at 31st March 2018



The Planning Service is located at Carmarthen, Llanelli and Llandeilo, occupying six separate sites in total as follows:

Head of Planning

The Head of Planning, plus 3 support staff, is located at Spilman Street, Carmarthen.

Rural Conservation

The Rural Conservation Team is primarily based at Carmarthen (Spilman Street) and Llandeilo (Civic Offices). The Team also has representation near Cross Hands in terms of the Management of the Caeau Mynydd Mawr project. One officer is also currently based at the Llanelli Office at least part of the week.

Minerals and Waste

The Minerals and Waste Team have their base at Llandeilo, within the Civic Offices - although they are largely site based due to the nature of their duties which includes undertaking the Minerals and Waste function for a number of South Wales LPAs.

Development Management & Built Heritage

Development Management, which includes Planning Enforcement, Ecology and Built Heritage, currently have four separate teams. The Development Management function is split into two geographical areas with a team of officers responsible for each area. These two teams are located at Ty Elwyn, Llanelli and Civic Offices, Llandeilo. The Enforcement team is based in Spilman Street Carmarthen, whilst the Built Heritage Team are based at the Tywi centre Llandeilo. In reality Officers work from a variety of offices depending on their work needs in line with the Council's agile working policy. The administrative hub for the registration of all planning applications and data management is undertaken at Civic Offices, Llandeilo.

Building Control

Building Control also have presence in three locations, which are Ty Elwyn, Llanelli, Civic Offices, Llandeilo and Spilman Street, Carmarthen, with Spilman Street being the base for plan vetting. The advantages of co-locating Building Control and the Development Management Teams is widely acknowledged by Officers.

Forward Planning

Forward Planning is the only function entirely located at Spilman Street, Carmarthen.

Wider organisational activities impacting on the service

The Service has identified Priority Based Budgeting (PBB) savings for a three year period of some £200,000 for the next three years (2018 – 2021), having already made savings over the period 2013/15 with 8 FTE staff being lost as a result of voluntary severance.

The Development Management Unit underwent an internal review process in 2015, with an emphasis of challenge being introduced through Systems Thinking. This has resulted in a redesigned service/system delivery, and is now being rolled out to other areas within the Service - Minerals and Waste. This review process includes the capacity for challenge and further examination on a regular basis, to ensure that the system and service remain up to date and relevant. The general principles underlying this include the need for early engagement and stress the importance of building quality into submissions at as early a stage as possible. It is noted that this resonates with some of the basic tenets of the Positive Planning agenda of Welsh Government. The service area is also looking at developing its own suite of monitoring measures, with a view to better evidencing quality in the process and being able to understand the customer 'end to end' experience. In addition to the above qualitative aspects, it is anticipated that this will realise further financial savings. Some of the savings to date have been achieved through changes such as a move to a more paperless way of working which has reduced printing and copying costs. The full impact will be evaluated as the new systems roll out further.

The Minerals and Waste team has, for a number of years, established service level agreements with several other Local Authorities (LAs) in West Wales. The Local Authorities are:

- Pembrokeshire Coast National Park Authority;
- Pembrokeshire County Council;
- Brecon Beacons National Park Authority;
- Powys County Council;
- Merthyr Tydfil County Borough Council;
- Vale of Glamorgan Council; and
- Neath Port Talbot County Borough Council

These vary in format but include all of, or a combination of those LAs monitoring, planning applications and enforcement needs in relation to Minerals and Waste matters.

A multi-disciplinary enforcement group exists which meets quarterly and is chaired with the Executive Board Member who has responsibility regarding all enforcement matters.

The Planning Service is currently working with a provider for the development of a new 'back office' system that is cloud based. This new system should provide greater flexibility and provide opportunities for bespoke development to be undertaken in-house. The system also offers a more focussed opportunity for performance measurement. This new system should be in place by the end of this financial year.

Additionally, the County Council's electronic data management system (EDMS), known as Information@Work, is being reviewed with greater opportunity being provided for the sharing

of information on a cross departmental basis. This would better inform and support the Development Team approach to dealing with major development proposals that are being introduced within the County. The intention is, subject to safeguards, to extend this to external agencies such as Natural Resources Wales, with a view to, for example, better informing consideration of development proposals.

Operating budget:

The actual Planning Application fee income against that budgeted is indicated Table 1 below. The Planning Service retains its fee income, although, as the figures below show, there is a discrepancy between the budgeted income and the actual. This is a key factor when setting the annual operating budget.

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
Budgeted income	£1,238,854	£1,261,153	£1,248,542	£1,248,542	£1,249,895	£1,265,206
Actual Income	£763,064	£1,318,182	£1,145,985	£1,149,517	£734,216	£863,983

Staffing, as at 31 March 2018:

The following sets out the staffing position for the APR period.

The **Development Management and Built Heritage Unit** within the Planning Service is managed by a Development Management and Built Heritage Manager, who has direct line management responsibility for four Senior Officers. The Unit currently operates out of four office locations - Carmarthen, Llanelli, and two in Llandeilo. There are four Teams each led by a Senior Officer. The four teams are that of two Development Management (12 Officers in total), one Enforcement (6 officers, one of which works part time) and one Built Heritage (5 Officers, three of which are on fixed term contracts).

The Unit is given technical support by the **Information and Systems Unit** headed by the Information and Systems Manager. This support is in the form of registration of applications, updating of databases/GIS, scanning of information/plans, in addition to them undertaking Land Searches and appeals administration. The team is also responsible for all Planning-related IT development and website maintenance and updating. In addition to the manager there are 5 Registration/Searches Officers, 2.6 FTE Information and Development Management Assistants, 4.6 FTE Information Management posts.

The **Forward Planning** Team consists of a Forward Planning Manager along with 5 Forward Planning Officers covering all aspects of Planning Policy including the development plan policy, Supplementary Planning Guidance, site delivery initiatives and monitoring including the AMR, Regional Waste and Joint Housing Land Availability. During the year a 4 year post for Sustainability and Ecology Support Officer was created and recruited to, this is to support the Team through the LDP Review.

In addition there is an Implementation and Monitoring Officer who looks after all matters related to s106 contributions.

The Unit is supported by 3 technical officers who look after matters such as consultations, graphics and publications.

It is acknowledged that staff development and broadening its remit, whilst prioritising its statutory functions is key to the portfolio's future success. In this respect the Forward Planning team established an internal planning consultancy role during 2014/15, to assist in maximising delivery opportunities on Council owned sites and to ensure there is clarity in relation to future development opportunities. This has resultant revenue benefits and reduces the financial burden to the Council through unnecessary use of external consultants. It is also an approach which is key to staff retention through financial income and a fresh and stimulating workload. However this role is under threat as work on the LDP ramps up over the next year.

There are 8 staff currently working in the **Minerals and Waste** Unit; including a graduate surveyor appointed on a two year contract during this financial year. The Unit provides minerals and waste planning services for Carmarthenshire and for seven other Local Planning Authorities under SLAs, which have already been listed previously.

Loss of skilled personnel within the Minerals/Waste team has been identified as a significant risk which would result in the inability to provide a minerals and waste service at current levels. In addition, it is anticipated that demand for Minerals and Waste services will increase due to loss of key personnel in other Authorities which is adding pressure on existing staff resources. The Unit was therefore restructured during the past financial year to increase resilience. The appointment of the temporary graduate surveyor was very much part of the succession planning thinking behind the restructure.

The Planning Service also draws heavily on the expertise and input of the **Rural Conservation Team** – who are located within the Planning Service (10 Officers in total, not all full time, and two of which are on fixed term contracts). Much of the Ecology and Landscape Officers time is taken up with planning matters. Other Officers who make up part of the team also contribute significantly to the planning process. The team has three Ecology posts at present, but only one of which is permanent, the other 2 are fixed term contracts one of which is a Graduate position.

The potential loss of skilled personnel within the **Building Control** team has been identified as a risk which would result in the inability to provide a service at current levels. The management of the Business Unit has for the past few years been undertaken on a temporary basis jointly by the Principle Officers. The Head of Service is looking at revising this to ensure the Unit has one point of contact and responsibility with regard to management matters. The Head of Service is also working with the two Principles on succession planning to identify changes to the current structure to improve resilience but also to provide opportunities for junior staff to progress. These changes are likely to occur late 2018. The Unit currently also has an apprentice on a two year contract.

All Business Unit Managers understand the value of, and promote, training opportunities that support the business aims whilst allowing career progression and development. The graduate and apprentice posts are an established indication of this, although there are other opportunities provided through ILM courses, and internal projects such as the Continuous Improvement Programme and the Future Leaders Programme.

All staff have annual appraisals, and regular one-to-one meetings with managers. Regular internal training seminars are arranged (3 or 4 annually) which count towards Continual Professional Development (CPD). The portfolio also supports and undertakes training and

development sessions to other staff, Members and Town and Community Councils building on experiences and lesson learned. The County Council does not pay membership fees of professional institutes.

The Service also operates regular agent seminars, with this being seen as particularly relevant in the more recent times of legislative change. These seminars offer Continued Professional Development (CPD) opportunities for the agents and occur in March and September.

Our local Story:

Workload: Development Management

Carmarthenshire County Council is maintaining a general overall performance that sees it running at 71% for determining all types of Planning applications within the determination time. The on-going internal review has had some impact in terms of people coming to understand new systems and practices.

Table 2: Planning applications dealt with annually

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
Application Numbers	1627	1905	1907	1663	1414	1360

The numbers of applications per officer will, at a very general level, be in the region of 140 per officer. That figure is predicted the two Senior Officers having a very limited case load and having more of a supervisory and mentoring role.

The Development Management element of the service reflects the diverse nature of Carmarthenshire in terms of its rurality in the north and west, the numerous historic market towns interspersed throughout, and the post-industrial areas of the south and east with the former coal mines and steel works. This diversity, which generates the third highest number of applications across Local Planning Authorities (LPAs) in Wales, is framed within a wide geographical context, with the County's administrative area being the third largest, accommodating the 4th largest population in Wales. Whilst the function deals with high numbers of Planning applications, its percentage of householder applications is relatively low (just over 20% in the last two years), reflecting the higher number of minor applications that are dealt with in the rural areas, in addition to the more major development proposals on the regionally important Strategic Sites of Carmarthen, Cross Hands, and Llanelli, as identified in the adopted LDP.

The Council is committed to understanding the impacts of its service delivery upon residents, and, as mentioned, is looking at alternative ways of measuring such, inasmuch as it is seeking to better understand and measure the customer end-to-end time. There is a commitment to reducing the numbers of incomplete and unsuccessful applications, and to ensuring a consistently positive and pragmatic approach to service delivery and outcomes. This is reflected in the customer surveys that see Carmarthenshire scoring above the Welsh average in areas such as availability of planning officers to discuss issues prior to submission of an application, having opportunities to amend proposals prior to determination, and an understanding of what information is required.

In order to increase efficiency given the additional workload the Unit is trialling different agile working options which will reduce travel time, reduce wastage and reduce office space requirements. This will require investment in digitising data and in agile working software which integrates with current back office systems.

The service area is in a period of change, and is seeking to adjust to that in terms of systems and processes, and promoting a behavioural change to facilitate economic development and regeneration where appropriate. There remain concerns that the positive actions the LPA is undertaking in this regard will be unreasonably challenged by budgetary pressures in the coming years. A further three year programme has been identified (2018 – 2021) in terms of savings and efficiencies, and the service review, whilst being framed to some extent by this, is also enabling these efficiencies to be introduced and realised. Changes to this Unit have the capacity to impact significantly and negatively on the performance agenda being pursued.

The Built Heritage Team has slowly been establishing itself over the past year following on from the restructure completed in September 2017 which set up this new team. The Team consists of a Senior Built Heritage Officer, and a team of 4 officers. One of the Officers has delegation in relation to determining applications relating to listed buildings. A Heritage Skills and Projects Officer post has been set up for 2 years (now heading into the second year) to establish a business case for the provision of expert advice and training in relation to built heritage and whether or not such a role could become self-financing. The other two posts are also fixed term contracts and consist of a Schools Heritage Officer and a Heritage Building Skills Trainer and Assessor. The Schools Heritage Officer is delivering the year-long Heritage for Schools in Rural Carmarthenshire project, which is due to draw to a close in January 2019. This project is delivering cultural and built heritage education to schools in the county, and will make a series of class room resources available through Hwb to enable Carmarthenshire's heritage to be integrated into all elements of the primary schools' curriculum. The post of Heritage Building Skills Trainer and Assessor is currently vacant, but the role will be to deliver the specialist heritage construction courses and assessments which are identified by the Heritage Skills and Projects Officer.

The Built Heritage Team is also working with a series of industry partners to deliver a 4 year project entitled Heritage Construction in Wales, and the project delivery officer is based with the Built Heritage Team at the Tywi Centre.

Workload: Forward Planning

Recognising the need to maximise the opportunities for delivery, and the necessity to work within a financially restrictive environment the Forward Planning team have been providing a responsive service to other service areas to assist in bringing sites forward and for their disposal on the open market. The production of policy notes and site specific briefs and assistance with preparing and submitting planning applications is a proactive and positive approach developing collaborative working arrangements. The resultant revenue benefits, and the reduction of use of external consultants are apparent, however the necessity to manage staff resources effectively to ensure core LDP responsibilities are maintained make the role vulnerable to loss of staffing numbers – and this has started to become reality over the past year. Whilst these risks are noted the benefits highlighted along with broadening staff skill sets is recognised as an ongoing opportunity. The Forward Planning Manager is

currently exploring options for safeguarding this role – however it requires additional funding and so far securing such funding has not been successful.

Ongoing requirements in relation to the maintenance of an up to date portfolio of evidence is paramount not only from a Forward Planning and LDP perspective, but also in ensuring decision making and requirements from applicants/developers is fully informed. There is an ongoing requirement to review, interpret and prepare core evidence, and to ensure they are robust and stand up to scrutiny – even more so now as the Unit progresses with the LDP Review. The need to employ consultant expertise will in some form remain despite the Service undertaking as much of the evidence work as possible in-house.

A number of Supplementary Guidance (SPG) were adopted concurrent with the LDP. Further SPG in the form of the following were adopted on the 28th September 2016:

- [Placemaking and Design](#);
- [Archaeology and Development](#);
- [Leisure & Open Space - Requirements for New Developments](#);
- [Nature Conservation and Biodiversity](#); and
- [Rural Development](#).

Whilst the LDP sets a strong policy direction for retail provision within Carmarthenshire, the challenges facing Llanelli Town Centre have require specific consideration. In this respect and in recognition of the opportunities that exist to co-ordinate with, and develop upon the regeneration initiatives in the town centre and the establishment of a 'Task Force' to address matters surrounding its decline the unit is developing a Local Development Order (LDO). This LDO will seek to consider and address issues of vacancy and activity on both ground and upper floors, and to examine the potential for alternative uses within part of the Llanelli Town Centre. This is expected to be endorsed by Council in September and subsequently forwarded to WG who have to approve the document for adoption.

For the APR and AMR period, the Council undertook the Joint Housing Land Availability Study (JHLAS) for the Carmarthenshire area, excluding the area that falls within the Brecon Beacons National Park.

The Unit in conjunction with the Minerals and Waste Team acts as lead authority in the preparation of the Waste Planning Monitoring Report for the South West Wales region.

Workload: Minerals and Waste

Demand for Minerals and Waste services is increasing due to loss of key personnel in other Authorities which is adding pressure on Carmarthenshire's existing staff resources within the Minerals and Waste Unit. A Service Level Agreement (SLA) with Neath Port Talbot County Borough Council was entered into in June 2015 and a SLA with the Vale of Glamorgan Council was entered into in October 2015. These are in addition to the ones already held by the Unit.

The Unit provides the Secretariat for the South Wales Regional Aggregates Working Party in accordance with Welsh Government (WG) requirements, which is grant funded from WG. The Unit also in conjunction with the Council's Forward Planning Unit acts as the Lead Authority for waste planning monitoring in the South West Wales Region in accordance with

WG requirements. An Interim Report for 2016/17 has been produced and submitted to the Welsh Government. Work on the production of the 2017/18 report has started.

In order to increase efficiency given the additional workload the Unit is trialling different agile working options which will reduce travel time, reduce wastage and reduce office space requirements. This will require investment in digitising data and in agile working software which integrates with current back office systems.

Workload: Rural Conservation

Carmarthenshire's landscapes and its habitats and species are some of the county's most important natural resources. They make up the green infrastructure which provides a framework for our social, economic and environmental health. The Unit promotes the understanding, conservation, enhancement, and responsible management of these resources.

The Unit provides advice to development management, other Council departments and the general public on landscape, trees, woodlands, hedgerows, biodiversity, Common Land and on development within the [Caeau Mynydd Mawr SPG](#) area. It is also instrumental in ensuring that approved developments and other projects comply with relevant legislation and LDP policies relating to the natural environment. The Biodiversity officer facilitates the Carmarthenshire Nature Partnership and the development of its Nature Recovery Plan, which will help deliver the objectives of WG's Nature Recovery Action Plan.

The Rural Conservation Business Unit carries out the following statutory functions:

- Tree Preservation Orders - Town and Country Planning (Trees) Regulations 1999;
- Hedgerow Regulations 1997; and
- Commons Registration Act 1965.

The Unit is now working with other departments within the council to ensure that the Council's operations are compliant under the Environment (Wales) Act 2016, and that the Council reports to the Welsh Government as required under this Act. The Council's Environment Act Forward Plan was completed in March 2017 and is now being monitored internally by the Council.

Workload: Building Control

The Unit has maintained its position as a CIOB Chartered Building Consultancy and has established a network of more than [75 local partners](#) including agents, consultants and other construction professionals to ensure the delivery of a high standard of service. In conjunction with Coleg Sir Gar, regular training seminars/workshops are hosted for the benefit of customers to provide advice and assistance in understanding and interpreting existing and proposed changes to legislation.

The Unit have also participated in the annual LABC [Building Excellence Awards](#) whose aim is to celebrate the success of design and construction teams that have produced outstanding buildings within the County. The Awards scheme whether it's County, regional or national is

useful in promoting the work of the Unit and the long standing membership with the LABC has been invaluable in terms of promoting the Unit

The Unit have also produced a 'Guide to extending your home' handbook. The guide which is available bilingually and in an electronic format is intended to provide advice about small scale building projects such as extensions, garage conversions, loft conversions, structural alterations along with other typical small scale projects.

Current projects

Service Reviews - The sections above have referred to the Service reviews the LPA has been carrying out over the recent years, this being part of an ongoing, rolling programme of check, plan, review. The impacts of this have been significant in terms of improving how information is processed and shared, and also understanding what the customer expects in terms of timeliness and quality of service delivery and decision making.

As part of the ongoing reviews, the LPA has considered how it best engages with stakeholders and consultees, with a particular emphasis at the moment being the nature and timeliness of internal/external consultation responses. As outlined, this is being achieved, to some degree, by involving relevant parties as soon as possible in the pre-application process, and the intention is to formalise this (in line with a charging schedule) into a cross departmental/agency approach under the Development Team banner.

Carmarthen West - This Team approach has happened to some degree (not formalised) to help deliver a major strategic site on the western edge of Carmarthen. The site is subject of an adopted SPG in the form of a Planning and Development Brief that will see the delivery of 1100+ dwellings and a new school, as well as the provision of a major road infrastructure improvement. This will also benefit the aspirations of University of Wales Trinity St David's, as well as the almost completed S4C Headquarter development.

Llanelli Wellness and Life Science Development – This is a regionally significant project that has seen Planning lead in a collaborative approach to delivering a major strategic development that is one of the cornerstone projects of the Swansea Bay City Region deal. The proposal includes the provision of a Community Health Hub (Institute of Life Science, Wellness Education Centre and Clinical Delivery Centre), Non Residential Institutions (Business Research and Development), Life Science Business Centre, Wellness Hub (including visitor centre, community, leisure and sporting facilities), Assisted Living Facilities (including residential care, extra care housing, and clinical rehabilitation), Associated Outdoor Recreation Area, Leisure and Therapy Spaces, Landscaping and Public Realm, Energy and Utilities Infrastructure, and Access and Parking on land at Delta Lakes in Llanelli. Covering approximately 23 hectares, this development proposal seeks to provide the above mentioned facilities such that they impact positively in improving peoples' quality of life, improve health and/or provide research opportunities within the wider regional health area.

The Tywi Path - The Planning Authority is involved in this locally significant project that is underway with the former redundant railway track between Carmarthen and Llandeilo being brought back to life as a major leisure and visitor attraction. Providing a traffic free pathway through one of the most scenic areas of Wales, it will follow an almost adjacent route to that of the River Tywi as it flows from Llandeilo to Carmarthen on its way to Carmarthen Bay. The path will link with major tourist attractions along the route with the attendant benefits in

terms of tourism and economic development, and will also give people a sustainable and healthy travel option, connecting with villages between the two main towns. The scheme has been broken down into distinct phases; the western end (between Abergwili and Nantgaredig) has been divided into four staged phases, and planning approval has already been granted for this. The eastern end will form the basis of a further submission to the Planning Authority and is likely to include links from the A483 past Ysgol Bro Dinefwr. Depending on the final design and the linking options at each end, the Tywi Valley Path will be around 16 miles long. The path will be 3m wide with a tarred surface and will provide a multi user link eg cyclists and walkers.

Forward Planning Consultancy – As already mentioned previously alongside its ongoing statutory function and delivering on other ongoing commitments, the Forward Planning team has established an internal planning consultancy to assist in maximising delivery opportunities on Council owned sites, and to ensure there is clarity in relation to future development opportunities. However over the past year with work on the LDP Review getting underway, there has been less time to spend on this area. The future of this work will depend on whether funding can be identified during the coming year to take on additional staff given that those currently involved are returning to work predominantly on the LDP.

Task Force - The Planning Service is advising as part of the of a multi service Task Force's created to consider matters relating to Llanelli and Ammanford Town Centres. In relation to Llanelli this includes the imminent Local Development Order to deal with specific issues within the town centre.

As has been alluded to, the Service has strong links to the Council's regeneration strategy and the regeneration team. This close working relationship will ensure that proposals are delivered in a consistent and co-ordinated manner which are in accordance with sound planning principles, and national and local planning policies.

IT - The Service has been undertaking the trial of tablet computers with the emphasis on trying to establish a better communications route to site based officers and where necessary advise on improvements to the system allowing the system to be tailored to how the department operates. It is hoped to reduce the amount of paper and documents produced to form a conventional paper file. This runs alongside, and is complementary to, the County Council's agile working strategy, and is seen as a key element in maintaining an effective delivery of service across the large geographical area of Carmarthenshire.

Caeau Mynydd Mawr Project - The Cross Hands area has been designated as one of the three growth centres in Carmarthenshire's LDP. The area is also suitable habitat for the Marsh Fritillary butterfly which is a feature of the Caeau Mynydd Mawr Special Area of Conservation (SAC). In implementing the project the Conservation Project Officer assists in the delivery of key economic objectives while ensuring that development is compliant with EU legislation. The post is funded by receipts secured through Section 106 agreements, with receipts from development are in place to cover the salary of the project officer up until 2021, consistent with the LDP period.

During the year, the project has achieved the following:

- Installed fencing on 8 sites to allow grazing on neglected sites or better management of sites which are already grazed.
- Carried out mowing on 11 sites to reduce the density of vegetation, manage rushes and to encourage stock to graze.
- Carried out vegetation management on 2 sites to increase the area of grassland habitat;
- Coppiced and fenced hedgerows around 3 fields at a site owned by the project using funding from Welsh Government's Glastir Scheme, improving hedgerows and grazing management.
- Implemented knotweed control programmes on 2 sites.
- Assisted with grazing management on 12 sites- sourcing stock, managing grazing and moving stock between sites to improve habitat.
- Assisted with pre-movement TB Testing of cattle.
- Worked with the Fire Service and local volunteers to carry out controlled burning on 3 sites to restore grassland in preparation for grazing;
- Carried out 2 grassland turf translocations from development sites to areas managed by the project.
- Hosted visits for a local school, Community and County Councillors and Council staff.

The project works with colleagues from other Carmarthenshire County Council departments, Butterfly Conservation, PONT, The Wildlife Trust of South and West Wales, Natural Resources Wales, Mid and West Wales Fire and Rescue Service, Bumblebee Conservation, Welsh Government and volunteers to achieve common goals within the project area.

As of March 2018, the project has 19 management agreements in place with landowners, manages areas of 2 Country Parks and owns and manages a further 3 sites. Together these include 80ha of suitable breeding habitat for the Marsh fritillary butterfly.

Carmarthenshire Bogs Project - The Common Land Officer and Rural Conservation Manager are continuing to work with the Biodiversity Officer in continuing the Carmarthenshire Bogs Project which the Heritage Lottery funded £43,000 of grant aid (project came to an end March 2017). All six sites covered by this project are areas of common land with no known owners: as such the Council is expected to protect these sites from illegal activities. The project has worked to improve the conservation status of these commons. Swansea University continue to undertake scientific research on two of the bog. A bike route ([Common to Common](#)) has been created and is featured on the Discover Carmarthenshire website. This year firebreaks are being cut again and additional work to retain water within in the deep peat at Figyn has taken place. Links to an all-Wales SMS peatland project may result in additional funding for scrub removal, fencing and raising awareness.

Carmarthenshire Nature Recovery Plan - Staff continue to facilitate the Carmarthenshire Nature Partnership (formerly Carmarthenshire Biodiversity Partnership, which draws together all the organisations involved in nature conservation in the County. In partnership, the Biodiversity Officer continues to deliver projects across the county, some involve practical conservation (water vole habitat enhancement in Llanelli), while others raised awareness of biodiversity issues (BioBlitz at Pembrey Country Park) and developed biodiversity best practice within other CCC departments (Ecological Guidance notes for officers). This is

consistent with CCC's new duties set out in the Well Being of Future Generations (Wales) Act 2015 and Environment (Wales) Act 2016. Much of this work is funded by the Welsh Government's Environment and Sustainable Development grant to the Authority.

Morfa Berwig site, Llanelli – The Morfa Berwig Local Nature Reserve was formerly designated in July 2017 by Natural Resources Wales and has continue to be managed to enhance its nature conservation value over the last 12 months. S106 funding has been used for the management of the brown field habitat on the site, and some areas that were beginning to scrub up have been cut back to re-instate the earlier stages of vegetation succession. As part of this work an existing shallow pond was open up, and is now more accessible to the public. In addition signage improvements were made and the route to the site is now marked from Bynea. So as to ensure that the site is easier for the local community to use and enjoy, and using other funding, access paths have been improved. A project to involve Bynea school in observing nesting birds on the site was developed for the 2018 breeding season, for which 50 nest boxes were purchased. Two volunteer work parties are held on the site each month, one with Mencap and one with conservation volunteers. Much of the day to day work on the site is overseen by Leisure's Conservation Officer.

Minerals and Waste Review - The Minerals and Waste Unit review of the current process was put on hold during the year due to the restructuring. This review will recommence in 2018/19. The aim is to provide the team with the opportunity to experience the service from the 'customer perspective', to identify what issues were impacting upon current performance, and what within the current system was causing this to happen.

Local pressures

A source of pressure for the Development Management Teams has been the impacts of the requirement for financial contributions to be made towards the provision of Affordable Housing within the County. This requirement extends to single dwelling and has presented challenges in terms of perceptions of this, and how this is best secured through legal agreement. There has been a pressure on the Council's legal service as a result, although they have been the subject of a reduction in staffing and the process is currently the subject of a review. Unilateral Undertakings (UUs) have been applied over the past year in order that legal can concentrate on Section 106 applications. Legal support remains available throughout as it is recognised that some UUs won't be straightforward. The benefits of this new approach is starting to become evident. It is an area that agents have consistently asked for improvement in terms of timescales and clarity.

The high housing allocation set in the LDP presents challenges in relation to a 5 year supply (4.2 year supply this year as opposed to 4.1 in 2017). This may have the effect of distorting a 'true' picture of land supply and of the availability of genuinely deliverable sites during initial years following adoption. The WG are currently reviewing how it measures and capture true land availability.

The introduction of the Community Infrastructure Levy Regulations on 1st April 2015 has through its provisions changed the way in which planning obligations can be sought through Section 106 Agreements. In this respect the scope for requiring planning obligations has been significantly scaled back. The CIL Regulations establish a far more limited approach to planning obligations via Section 106 Agreements. Although the application of a CIL charging

process has, for the time being, been put on hold in relation to Carmarthenshire, the impact of the legislation remains.

The impact of the legislation means that the tests for requiring planning obligations have to be tested far more rigorously, and have required the adoption of a case by case based approach to determining contributions sought and will require the regular review of the evidence base in determining future requirements.

In addition, the CIL Regulations place a limit on the Local Planning Authority to pool Section 106 contributions. Since 6th April 2015, no more than 5 separate planning obligations can be used to provide funding for a single specific infrastructure project. This has had implications for those obligations which are based on cumulative impact and require pooled contributions for their delivery. The effect of this provision is in essence that the Local Planning Authority is no longer able to secure a planning obligation which contributes to, or funds any infrastructure project or type of infrastructure if 5 planning obligations have already been entered into which contribute to or fund the same project or infrastructure type. This limitation is back-dated and takes into consideration all planning obligations entered into since 6th April 2010.

WHAT SERVICE USERS THINK

In 2017-18 we conducted a customer satisfaction survey aimed at assessing the views of people that had received a planning application decision during the year.

The survey was sent to 562 people, 17% of whom submitted a whole or partial response. The majority of responses (62%) were from members of the public rather than from agents. Of the results only 1% of respondents had their most recent planning application refused.

We asked respondents whether they agreed or disagreed with a series of statements about the planning service within Carmarthenshire. They were given the following answer options:

- Strongly agree;
- Tend to agree;
- Neither agree nor disagree;
- Tend to disagree; and
- Strongly disagree.

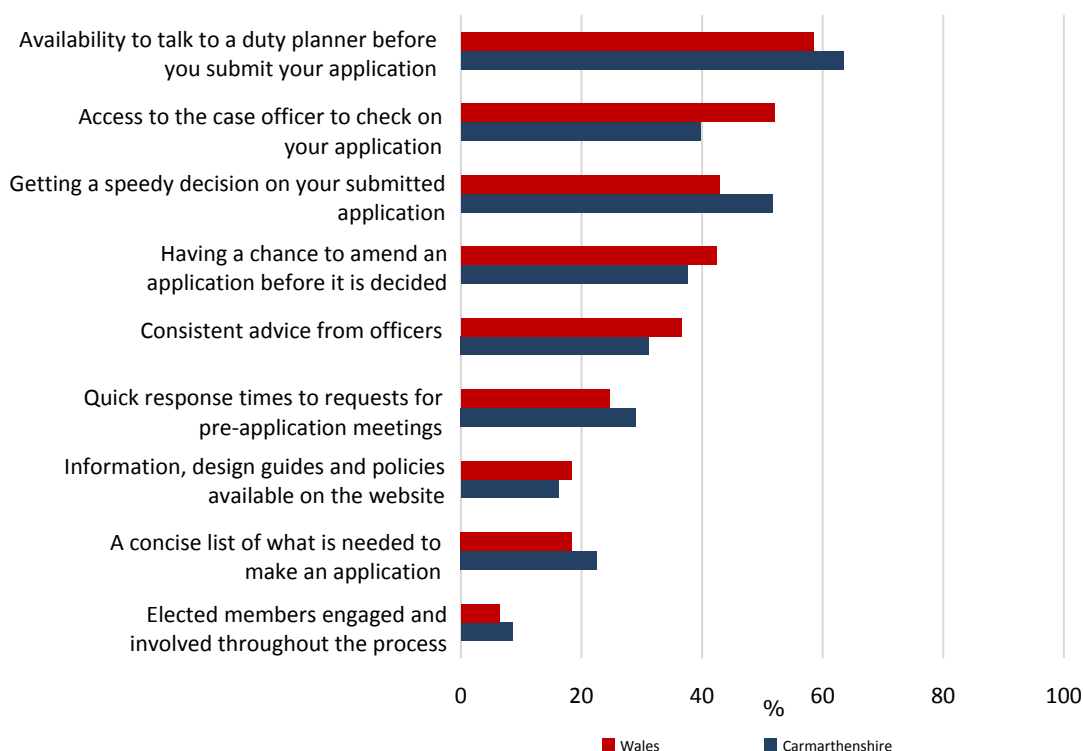
Table 1 shows the percentage of respondents that selected either 'tend to agree' or 'strongly agree' for each statement for both our planning authority and Wales. As can be seen Carmarthenshire remains above the Welsh average in relation to all but one of the categories. Further discussion will take place at away days and with Senior Development Management Officers to ensure that the issue of consistency and fairness are considered and better understood going forward. There have however been a number of improvements in relation to these results from last years, particularly in relation to points 2 and 4 below (64% and 63% respectively last year).

Table 1: Percentage of respondents who agreed with each statement, 2017-18

Respondents who agreed that:	Carmarthenshire LPA %	Wales %
The LPA applies its planning rules fairly and consistently	52	55
The LPA gave good advice to help them make a successful application	70	60
The LPA gives help throughout, including with conditions	60	52
The LPA responded promptly when they had questions	71	62
They were listened to about their application	62	60
They were kept informed about their application	52	52
They were satisfied overall with how the LPA handled their application	65	63

We also asked respondents to select three planning service characteristics from a list that they thought would most help them achieve successful developments. Figure 1 shows the percentage of respondents that chose each characteristic as one of their three selections. For us, 'the availability to talk to a duty planner before submitting an application' was the most popular choice p- as indeed it was last year.

Figure 1: Characteristics of a good planning service, 2017-18



Specific comments received in the feedback include:

- *“A very good planning authority. The only thing i think needs addressing is the over-supply of commercial office space in Carmarthen Town Centre, particularly older buildings and over-shop offices. Perhaps a SPD covering*

the issue with alternative uses that are possible for these building to revitalise the Town Centre?”

- *“Determined within the timescale, unlike many other local authorities. The case officer gave helpful advice to inform a better location for the proposed dwelling.”*
- *“Conservation officer needs to work in harmony and be supportive of the planning officers.”*

OUR PERFORMANCE 2017-18

This section details our performance in 2017-18. It considers both the Planning Performance Framework indicators and other available data to help paint a comprehensive picture of performance. Where appropriate we make comparisons between our performance and the all Wales picture.

Performance is analysed across the five key aspects of planning service delivery as set out in the Planning Performance Framework:

- Plan making;
- Efficiency;
- Quality;
- Engagement; and
- Enforcement.

Plan making

As at 31 March 2018, we were one of 22 LPAs that had a current development plan in place.

During the APR period we had 4.2 years of housing land supply identified, making us one of 18 Welsh LPAs without the required 5 years supply.

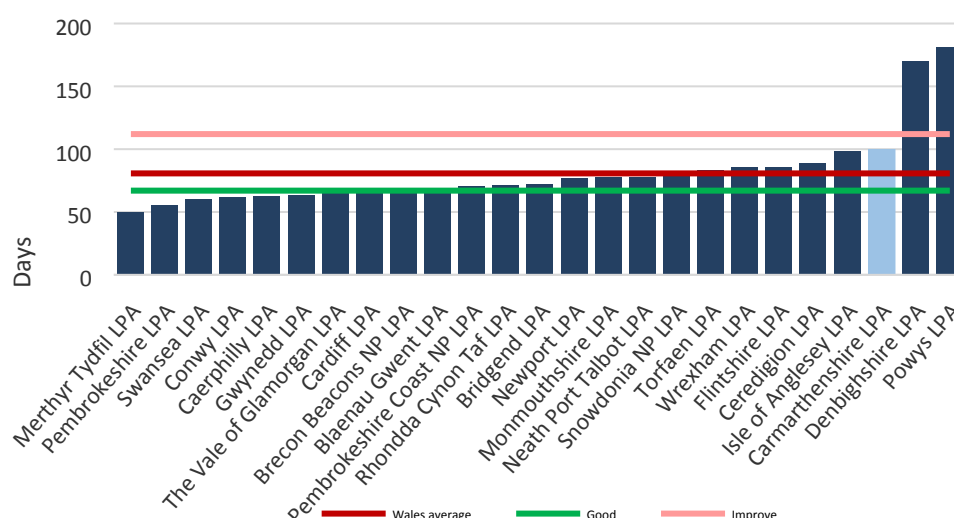
As noted earlier in this document WG acknowledge there is an issue with land supply across Wales and they are currently looking into this matter in greater detail. Many LPAs are concerned that overly high housing figures contained in LDPs as a result of past projections have led to unrealistic annual delivery expectations. This is evident from the sharp contrast of more recent projections which are significantly lower for a 15 year period than was the case previously.

Efficiency

The next section sets out how quickly the LPA dealt with the various typed of planning applications that get submitted. An overall commentary on the next few sets of data (Figures 2-7) can be found at the end of this Section on Efficiency (page 38).

In 2017-18 we determined 1,360 planning applications, each taking, on average, 100 days (14 weeks) to determine. This compares to an average of 81 days (12 weeks) across Wales. Figure 2 shows the average time taken by each LPA to determine an application during the year.

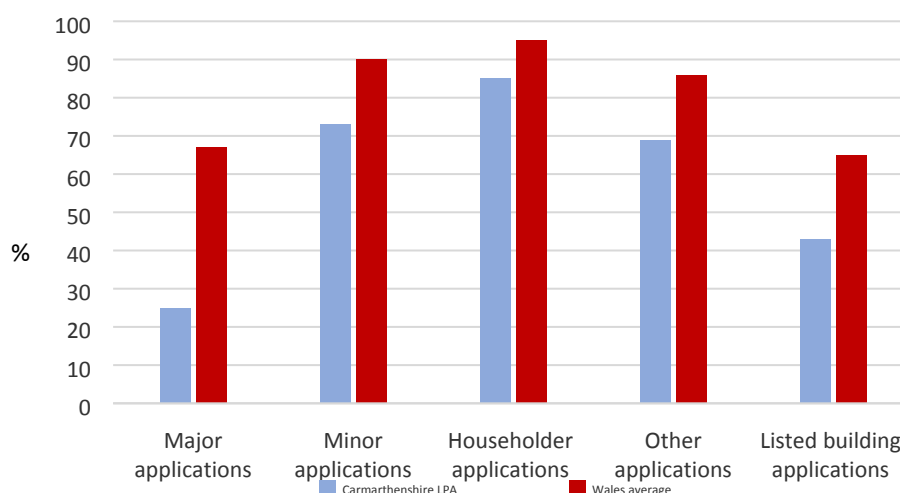
Figure 2: Average time taken (days) to determine applications, 2017-18



71% of all planning applications were determined within the required timescales. This was the second lowest percentage in Wales and was below the 80% target. 22 out of 25 LPAs met the 80% target.

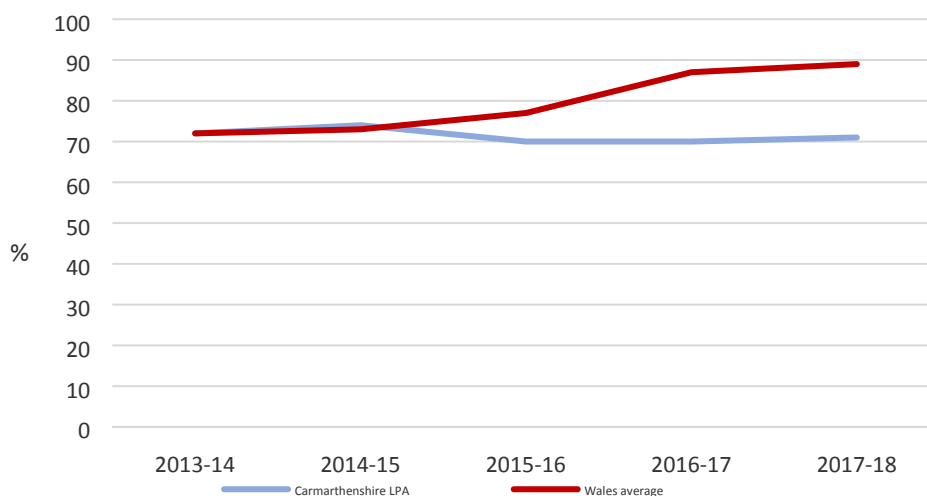
Figure 3 shows the percentage of planning applications determined within the required timescales across the main types of application for our LPA and Wales. It shows that we determined 85% of householder applications within the required timescales. We also determined 43% of Listed Building Consent applications within the required timescales.

Figure 3: Percentage of planning applications determined within the required timescales, by type, 2017-18



Between 2016-17 and 2017-18, as Figure 4 shows, the percentage of planning applications we determined within the required timescales increased from 70%. Wales also saw an increase this year.

Figure 4: Percentage of planning applications determined within the required timescales



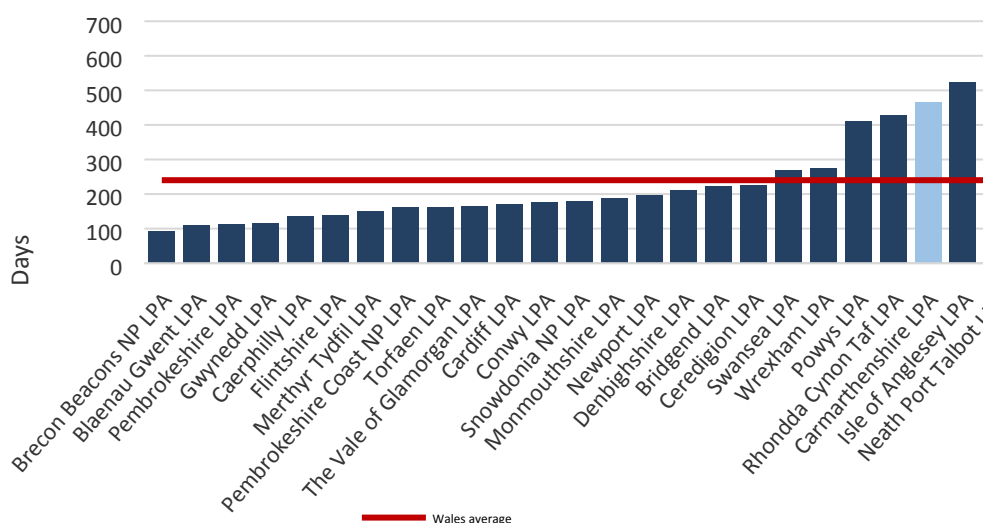
Over the same period:

- The number of applications we received decreased;
- The number of applications we determined decreased; and
- The number of applications we approved decreased.

Major applications

We determined 24 major planning applications in 2017-18, 21% (5 applications) of which were subject to an EIA. Each application (including those subject to an EIA) took, on average, 466 days (67 weeks) to determine. As Figure 5 shows, this was the third longest average time taken of all Welsh LPAs.

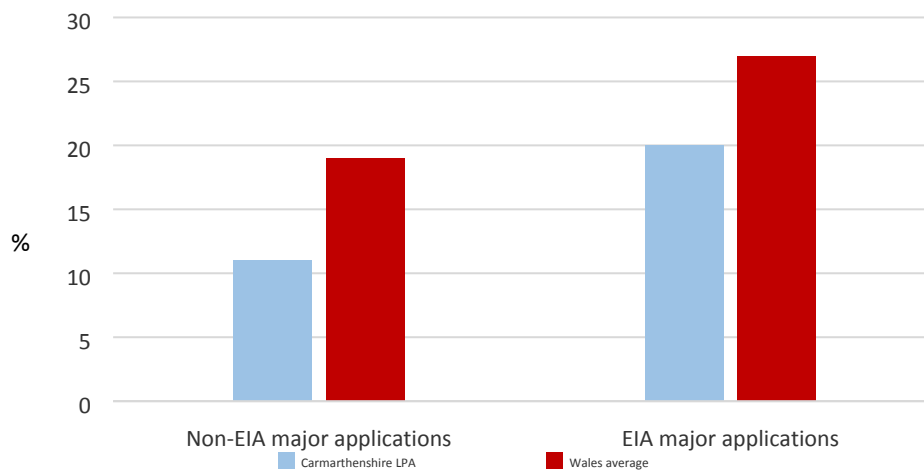
Figure 5: Average time (days) taken to determine a major application, 2017-18



25% of these major applications were determined within the required timescales, compared to 69% across Wales. This shows an improvement from the LPAs figure of 16% last year.

Figure 6 shows the percentage of major applications determined within the required timescales by the type of major application. 11% of our 'standard' major applications i.e. those not requiring an EIA, were determined within the required timescales during the year. This has improved slightly from the 6% reported last year.

Figure 6: Percentage of Major applications determined within the required timescales during the year, by type, 2017-18

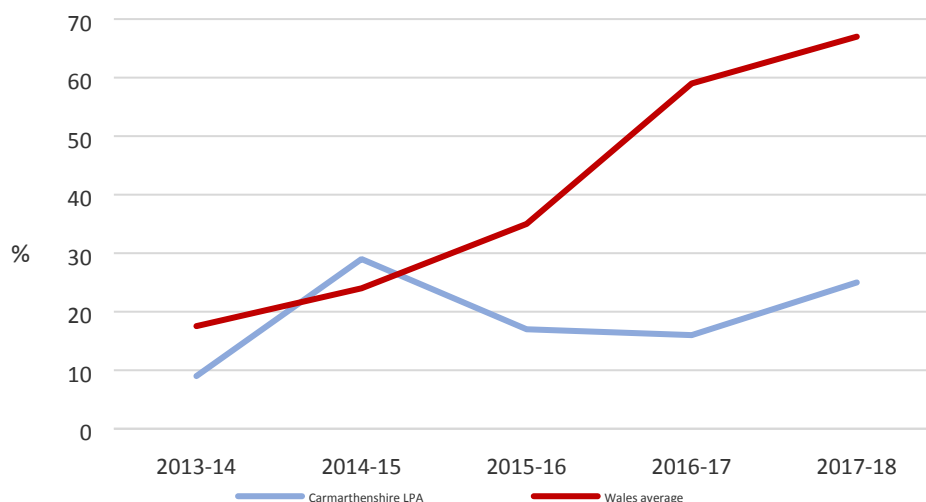


In addition we determined 3 major applications that were subject to a PPA in the required timescales during the year.

Since 2016-17 the percentage of major applications determined within the required timescales had increased from 16%. In contrast, the number of major applications determined decreased while the number of applications subject to an EIA determined during the year increased.

Figure 7 shows the trend in the percentage of major planning applications determined within the required timescales in recent years and how this compares to Wales.

Figure 7: Percentage of major planning applications determined within the required timescales



Over the same period:

- The percentage of minor applications determined within the required timescales increased from 70% to 73%;
- The percentage of householder applications determined within the required timescales decreased from 87% to 85%; and
- The percentage of other applications (these include listed building consent) determined within required timescales decreased from 76% to 69%.

The LPA needs to further consider the results set in this Efficiency section. Some early discussion at an all Wales forum of Chief Planning Officers suggests that some of the lower than average results result from Carmarthenshire's continued emphasis on working with an applicant to achieve an approval rather than a refusal – hence extending the time taken to determine. In many LPAs the target dates drive decisions – resulting in far higher refusal rates than in Carmarthenshire. Many of those refused applications do in due course get an approval through a subsequent application, which of course takes additional time. To date the process review which took place for Carmarthenshire LPA and on-going discussion with applicants indicate that generally applicants would prefer to work with the LPA to achieve an approval and it take longer than to be refused permission and have to re-submit. Not all applicants take this view and the LPA needs to take a balanced view in those case and be ready to refuse.

It is also clear from recent all Wales discussion that most LPAs in Wales are making effective use of the 'extension of time' mechanism introduced by secondary legislation in Wales. This allows the LPA to negotiate with the applicant a revised target date. Thus many LPAs are achieving a higher % of determinations on target, even though the length of time will be longer than the initial statutory target. This needs to be looked at again with Officers and adopted more in relation to future applications by Carmarthenshire LPA as it would identify a significant improvement in the % of applications determined in time. It is not of course reflective of the overall amount of time undertaken.

Results in relation to listed building applications were significantly affected last year due to staff sickness which required Cadw to authorise all LBC for the Authority for a period of more than 6 months.

It is also apparent that Carmarthenshire receives the third highest number of planning applications of all the LPAs in Wales. Consideration needs to be given as to whether the service is adequately resourced to deal with this level of planning applications – particularly in terms of input from specialist staff (Highways, Ecology, Drainage, Legal etc.).

Quality

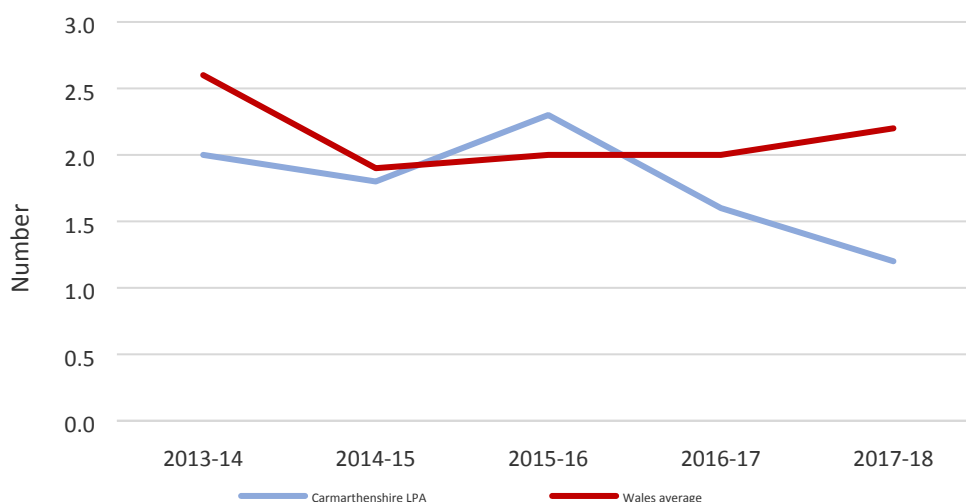
The next section focuses on the quality of the overall decision made – did we make the right decision? How did we do at appeal? An overall commentary on the next few sets of data (Figures 8-9) can be found at the end of this section on efficiency (page 41).

In 2017-18, our Planning Committee made 88 planning application decisions during the year, which equated to 6% of all planning applications determined (the same as 2016/17). Across Wales 7% of all planning application decisions were made by planning committee.

16% of these member-made decisions went against officer advice. This is double that of 2016/17. This compared to 9% of member-made decisions across Wales. This equated to 1% of all planning application decisions going against officer advice; 0.6% across Wales.

In 2017-18 we received 17 appeals against our planning decisions, which equated to 1.2 appeals for every 100 applications received. Across Wales 2.2 appeals were received for every 100 applications. Figure 8 shows how the volume of appeals received has changed since 2016-17 and how this compares to Wales.

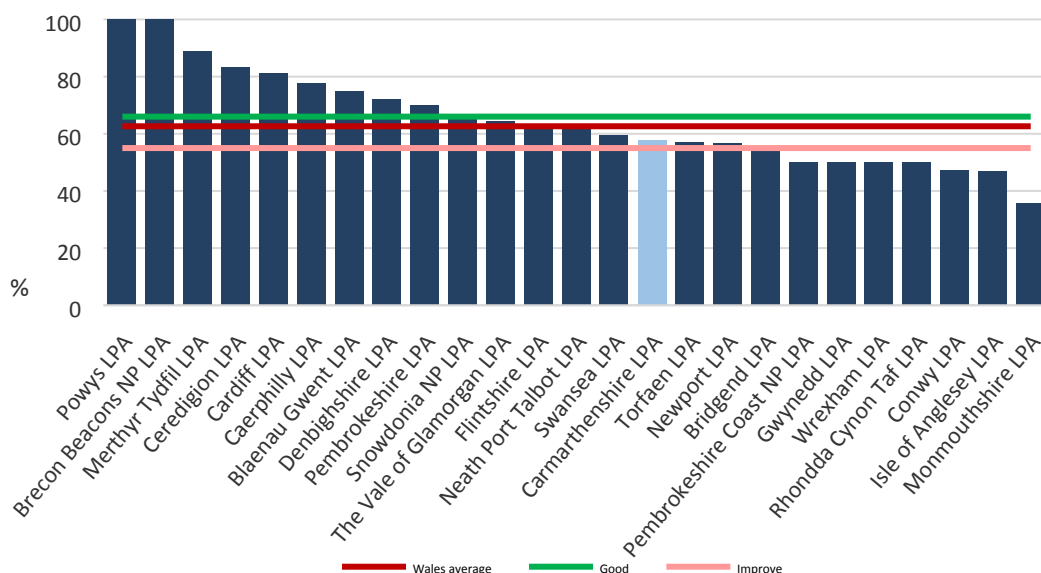
Figure 8: Number of appeals received per 100 planning applications



Over the same period the percentage of planning applications approved decreased from 86% to 85%.

Of the 19 appeals that were decided during the year, 58% were dismissed. As Figure 9 shows, this was lower than the percentage of appeals dismissed across Wales as a whole and was below the 66% target.

Figure 9: Percentage of appeals dismissed, 2017-18



During 2017-18 we had no applications for costs at a section 78 appeal upheld.

The above section shows that generally Carmarthenshire experiences a lower rate of appeals being submitted. This is likely to be due to continued high level of approval rate compared to many other LPAs (85%).

3 of the 8 appeals that were upheld were refused following the officer's recommendation to approve. Of the appeals received that were dismissed the level of dismissal remains below the Welsh average.

Engagement

The next section sets out how we provide for engagement.

We are:

- one of 24 LPAs that allowed members of the public to address the Planning Committee; and
- one of 21 LPAs that had an online register of planning applications.

As Table 2 shows, 70% of respondents to our 2017-18 customer survey agreed that the LPA gave good advice to help them make a successful application. This has improved from 64% during the previous year.

Table 2: Feedback from our 2017-18 customer survey

Respondents who agreed that:	Carmarthenshire LPA %	Wales %
The LPA gave good advice to help them make a successful application	70	60
They were listened to about their application	62	60

Overall general feedback on the Service remains above the Welsh average on most categories surveyed. The Head of Service and Development Management and Built Heritage Manager will further discuss these results with Senior development Management Officers and teams to look at areas for further improvement.

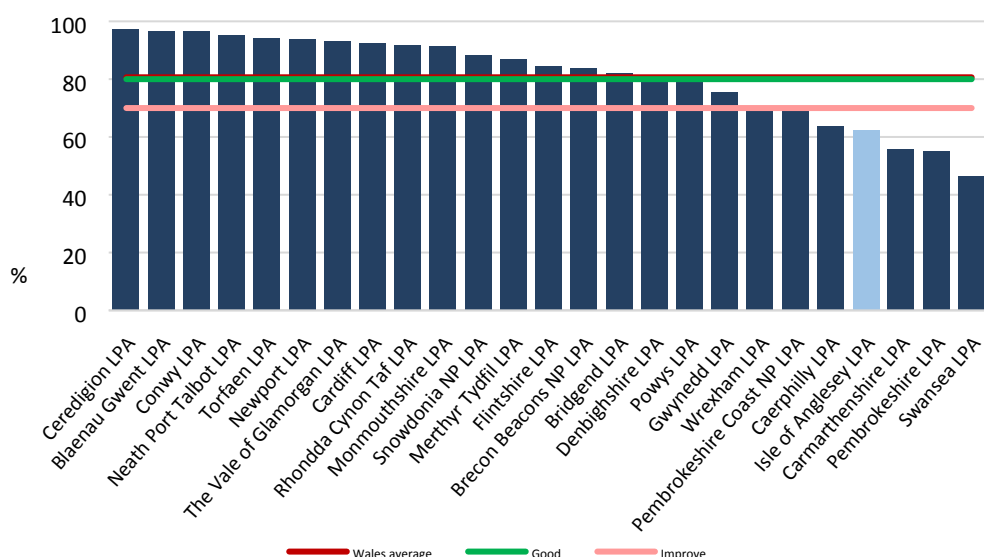
Enforcement

An overall commentary on the next few sets of data (Figures 10) can be found at the end of this Section on Enforcement (page 45).

In 2017-18 we investigated 372 enforcement cases, which equated to 2 per 1,000 population. This compared to 2 enforcement cases investigated per 1,000 population across Wales.

We investigated 56% of these enforcement cases within 84 days. Across Wales 81% were investigated within 84 days. Figure 10 shows the percentage of enforcement cases that were investigated within 84 days across all Welsh LPAs.

Figure 10: Percentage of enforcement cases investigated within 84 days, 2017-18



A new Enforcement team is being established during 2017/18. The Senior Officer along with their new team will need to consider any further improvements which could be possible in relation to performance in general.

ANNEX A - PERFORMANCE FRAMEWORK

OVERVIEW

MEASURE	GOOD	FAIR	IMPROVE
Plan making			
Is there a current Development Plan in place that is within the plan period?	Yes		No
LDP preparation deviation from the dates specified in the original Delivery Agreement, in months	<12	13-17	18+
Annual Monitoring Reports produced following LDP adoption	Yes		No
The local planning authority's current housing land supply in years	>5		<5
Efficiency			
Percentage of "major" applications determined within time periods required	>60	50-59.9	<50
Average time taken to determine "major" applications in days	Not set	Not set	Not set
Percentage of all applications determined within time periods required	>80	70-79.9	<70
Average time taken to determine all applications in days	<67	67-111	112+
Percentage of Listed Building Consent applications determined within time periods required	Not set	Not set	Not set
Quality			
Percentage of Member made decisions against officer advice	<5	5-9	9+
Percentage of appeals dismissed	>66	55-65.9	<55
Applications for costs at Section 78 appeal upheld in the reporting period	0	1	2+
Engagement			

WALES AVERAGE	Carmarthens hire LPA LAST YEAR	Carmarthens hire LPA THIS YEAR
Yes	Yes	Yes
67	N/A	N/A
Yes	N/A	N/A
7 of 25	4.1	4.2
67.4	16	25
240.1	567	466
88.5	70	71
80.7	95	100
65.4	-	43
8.6	8	16
62.6	60	58
0	1	0

MEASURE	GOOD	FAIR	IMPROVE
Does the local planning authority allow members of the public to address the Planning Committee?	Yes		No
Does the local planning authority have an officer on duty to provide advice to members of the public?	Yes		No
Does the local planning authority's web site have an online register of planning applications, which members of the public can access, track their progress (and view their content)?	Yes	Partial	No
Enforcement			
Percentage of enforcement cases investigated (determined whether a breach of planning control has occurred and, if so, resolved whether or not enforcement action is expedient) within 84 days	>80	70-79.9	<70
Average time taken to take positive enforcement action	Not set	Not set	Not set

WALES AVERAGE	Carmarthens hire LPA LAST YEAR	Carmarthens hire LPA THIS YEAR
Yes	Yes	Yes
Yes	Yes	Yes
Yes	Yes	Yes
80.6	67	56
184.6	134	No Data

SECTION 1 – PLAN MAKING

Indicator	01. Is there a current Development Plan in place that is within the plan period?	
"Good"	"Fair"	"Improvement needed"
A development plan (LDP or UDP) is in place and within the plan period	N/A	No development plan is in place (including where the plan has expired)

Authority's performance	Yes
The LDP was adopted on 10 December 2014, and provides an up to date and robust land use framework.	

Indicator	02. LDP preparation deviation from the dates specified in the original Delivery Agreement, in months	
"Good"	"Fair"	"Improvement needed"
The LDP is being progressed within 12 months of the dates specified in the original Delivery Agreement	The LDP is being progressed within between 12 and 18 months of the dates specified in the original Delivery Agreement	The LDP is being progressed more than 18 months later than the dates specified in the original Delivery Agreement

Authority's performance	N/A
The LDP was adopted on 10 December 2014. A review has commenced and the Delivery Agreement was approved by Welsh Government late June 2018.	

Indicator	03. Annual Monitoring Reports produced following LDP adoption	
"Good"		"Improvement needed"
An AMR is due, and has been prepared		An AMR is due, and has not been prepared

Authority's performance	N/A
<p>The Annual Monitoring Report has been produced, and will be submitted to the Welsh Government by 31 October 2018. Approved at Council on the 10th October 2018.</p>	

Indicator	04. The local planning authority's current housing land supply in years	
"Good"		"Improvement needed"
The authority has a housing land supply of more than 5 years		The authority has a housing land supply of less than 5 years

Authority's performance	4.2
<p>This matter is discussed within the 2017/18 LDP Annual Monitoring Report. The issues surrounding the levels of a 5 year supply will be considered and addressed as part of the review into the LDP.</p> <p>The below 5 year supply is an issue common to most LPAs across Wales.</p> <p>It should be noted that due to data availability across Wales that the result in the APR is always 1 year out and that the above result is that for 31st March 2017.</p>	

SECTION 2 - EFFICIENCY

Indicator	05. Percentage of "major" applications determined within time periods required	
"Good"	"Fair"	"Improvement needed"
More than 60% of applications are determined within the statutory time period	Between 50% and 60% of applications are determined within the statutory time period	Less than 50% of applications are determined within the statutory time period

Authority's performance	25
<p>Commentary has been supplied in the Efficiency section of the APR on this result (see page 25).</p> <p>The commentary recognises the need for the LPA to make better use of the provisions of agreeing an 'extension of time' with an applicant. This will should further improve the results under this measure.</p>	

Indicator	06. Average time taken to determine "major" applications in days	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	466
<p>No Benchmark has been set to date for this Indicator by Welsh Government.</p> <p>Commentary has been supplied in the Efficiency section of the APR on this result (see page 27).</p>	

Indicator	07. Percentage of all applications determined within time periods required	
"Good"	"Fair"	"Improvement needed"
More than 80% of applications are determined within the statutory time period	Between 70% and 80% of applications are determined within the statutory time period	Less than 70% of applications are determined within the statutory time period

Authority's performance	71
<p>Performance is below the Wales average of 88.5%.</p> <p>Commentary has been supplied in the Efficiency section of the APR on this result (see page 27).</p> <p>The commentary recognises the need for the LPA to make better use for the new provisions of agreeing an 'extension of time' with an applicant. This will further improve the results under this measure.</p>	

Indicator	08. Average time taken to determine all applications in days	
"Good"	"Fair"	"Improvement needed"
Less than 67 days	Between 67 and 111 days	112 days or more

Authority's performance	100
<p>Commentary has been supplied in the Efficiency section of the APR on this result (see page 25).</p>	

Indicator	08a. Percentage of Listed Building Consent applications determined within time periods required	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	43
<p>Due to staff sickness of Officer with delegation over a significant part of this year all LBC had to be referred to Cadw for approval. This inevitably increased the amount of time taken to issue a determination.</p>	

SECTION 3 - QUALITY

Indicator	09. Percentage of Member made decisions against officer advice	
"Good"	"Fair"	"Improvement needed"
Less than 5% of decisions	Between 5% and 9% of decisions	9% or more of decisions

Authority's performance	16
<p>Performance is lower than the Wales average of 8.6% of decision made by Members against officer advice for 2017/18.</p> <p>Where Planning Committee go against Officer recommendation, the reasons for which (including policy basis) are included within the Council minutes. The LPA is making greater use of the allocated Member training events to increase awareness in relation to the Committee decision making.</p>	

Indicator	10. Percentage of appeals dismissed	
"Good"	"Fair"	"Improvement needed"
More than 66% (two thirds) of planning decisions are successfully defended at appeal	Between 55% and 66% of planning decisions are successfully defended at appeal	Less than 55% of planning decisions are successfully defended at appeal

Authority's performance	58

Indicator	11. Applications for costs at Section 78 appeal upheld in the reporting period	
"Good"	"Fair"	"Improvement needed"
The authority has not had costs awarded against it at appeal	The authority has had costs awarded against it in one appeal case	The authority has had costs awarded against it in two or more appeal cases

Authority's performance	0

SECTION 4 – ENGAGEMENT

Indicator	12. Does the local planning authority allow members of the public to address the Planning Committee?	
“Good”		“Improvement needed”
Members of the public are able to address the Planning Committee		Members of the public are not able to address the Planning Committee

Authority's performance	Yes
Carmarthenshire LPA allow members of the public to address the Planning Committee.	

Indicator	13. Does the local planning authority have an officer on duty to provide advice to members of the public?	
“Good”		“Improvement needed”
Members of the public can seek advice from a duty planning officer		There is no duty planning officer available

Authority's performance	Yes
Whilst not having a formal “duty officer” system, all officers are available to deal with general public enquiries/queries.	

Indicator	14. Does the local planning authority's web site have an online register of planning applications, which members of the public can access track their progress (and view their content)?	
"Good"	"Fair"	"Improvement needed"
All documents are available online	Only the planning application details are available online, and access to other documents must be sought directly	No planning application information is published online

Authority's performance	Yes
The LPA publish all details relating to a Planning Application on the website of Carmarthenshire County Council.	

SECTION 5 – ENFORCEMENT

Indicator	15. Percentage of enforcement cases investigated (determined whether a breach of planning control has occurred and, if so, resolved whether or not enforcement action is expedient) within 84 days	
"Good"	"Fair"	"Improvement needed"
More than 80% of enforcement cases are investigated in 84 days	Between 70% and 80% of enforcement cases are investigated in 84 days	Less than 70% of enforcement cases are investigated in 84 days

Authority's performance	56
<p>A new Enforcement Team has been established during this year. Additionally there was a significant period of time where one of the Officer posts remained vacant. Both these matters have impacted on morale during the year. The new team is now established (November 2017) and are looking at ways that they can improve enforcement processes within the County.</p>	

Indicator	16. Average time taken to take positive enforcement action	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	No Data (see commentary below)
<p>A new Enforcement Team has been established during this year. Additionally there was a significant period of time where one of the Officer posts remained vacant. Both these matters have impacted on morale during the year. The new team is now established (November 2017) and are looking at ways that they can improve enforcement processes within the County.</p> <p>The measurement of looking at the average time taken to take positive enforcement action is something that is relatively new in terms of measuring the enforcement service. To date, it is a figure that has been encompassed within the wider indicator above (15) in terms of measuring performance against the established 84 day benchmark. With the development of the new database for Planning, there will be facility to interrogate and measure data more forensically, and this will form part of future Performance Indicators.</p>	

SECTION 6 – SUSTAINABLE DEVELOPMENT INDICATORS

The purpose of the Sustainable Development Indicators is to measure the contribution the planning system makes to sustainable development in Wales.

The Sustainable Development Indicators will be used to measure the progress against national planning sustainability objectives, set out in Planning Policy Wales, and can be used to demonstrate to our stakeholders the role and scope of the planning system in delivering wider objectives. The information will also be useful to local planning authorities to understand more about the outcomes of the planning system and help inform future decisions.

Authority's returns	In quarter 1 - data returned in part (see individual SD below) In quarter 2 - data returned in part (see individual SD below) In quarter 3 - data returned in part (see individual SD below) In quarter 4 - data returned in part (see individual SD below)
<p>The Authority has returned on a quarterly basis in part the data sought as part of the SD indicators process.</p> <p>The returns have been as follows:</p> <ol style="list-style-type: none">1. Returns complete.2. Returns complete.3. Returns complete.4. Returns complete.5. Data not returned. The LPA don't currently have a system in place to monitor total land area of brownfield/greenfield developments.6. Data not returned. The LPA don't currently have a system in place to monitor total area gained/lost in relation to open space.7. Data not returned. Part A – data is however included in the APR. Part B isn't applicable as the LPA have not adopted CIL. <p>Much of the data specified for collection was not readily available for the following reasons:</p> <ul style="list-style-type: none">• Time required to update planning application systems: The LPA currently use MIS LGS (specifically the Headway product) to administer its planning application process. The LPA were advised in mid-2014 that MIS LGS was being bought out. At that time the LPA were advised that the Headway product would be discontinued over the course of the next couple of years. The LPA have therefore been working towards a replacement solution. This should be resolved by the end of this financial year, with the new product being geared up to dealing with monitoring far more effectively than its predecessor (including SD indicators). In the interim Headway remains the system depended upon by the LPA. It has not been possible for the LPA to acquire or require changes to Headway in the interim – upgrades/modifications were not available due to the product being discontinued. This has therefore affected the logging and collecting of SD and will continue to do so until full migration on to a new system has been successfully completed.• The LPA acknowledges that any new system will not be in place to fully capture details for the APR 2019/20.	

Indicator	SD1. The floorspace (square metres) granted and refused planning permission for new economic development on allocated employment sites during the year.
------------------	--

Granted (square metres)	
Authority's data	2,661

Refused (square metres)	
Authority's data	200

The figure set out above in relation to applications granted is mainly accounted for by 2 large applications:

W/36134 - Change of use from warehouse to a mixed use of warehouse, business and general industrial at 2 - 7 tir owen industrial estate, station road, st clears, sa33 4bp – 1348.5 sqm (b1, b2 & b8)

W/35655 - Construction of a tyre recycling warehouse with associated offices, operational yard, storage compounds and ancillary infrastructure at land off alltynap road, johnstown, carmarthen, sa31 3qy – 710 sqm (b8)

Indicator	SD2. Planning permission granted for renewable and low carbon energy development during the year.
------------------	--

Granted permission (number of applications)	
Authority's data	5

Granted permission (MW energy generation)	
Authority's data	4

The 6 applications permitted are made up of the following:

- 1 Hydroelectric (1.80 mw)
- 3 Wind (1.25 mw)
- 1 Biomass (0.50 mw)

Indicator	SD3. The number of dwellings granted planning permission during the year.
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Market housing (number of units)	
Authority's data	590

Affordable housing (number of units)	
Authority's data	145

Affordable Housing is defined in Section 5, Annex B, of TAN 2:

[Technical Advice Note 2: Planning and Affordable Housing](#)

Affordable Housing - housing provided to those whose needs are not met by the open market. Affordable housing should:

- meet the needs of eligible households, including availability at low enough cost for them to afford, determined with regard to local incomes and local house prices; and
- include provision for the home to remain affordable for future eligible households, or if a home ceases to be affordable or staircasing to full ownership takes place, any subsidy should generally be recycled to provide replacement affordable housing.

This breaks down into two sub-categories:

- **social rented housing** - provided by local authorities and registered social landlords where rent levels have regard to the Assembly Government's guideline rents and benchmark rents; and
- **intermediate housing** - where prices or rents are above those of social rented housing but below market housing prices or rents. This can include equity sharing schemes (for example Homebuy). Intermediate housing differs from low cost market housing, which the Assembly Government does not consider to be affordable housing for the purpose of the land use planning system.

Indicator	SD4. Planning permission granted and refused for development in C1 and C2 floodplain areas during the year.
-----------	---

Number of residential units (and also hectares of non-residential units) which were GRANTED permission	
Authority's data	Residential C=19 Non- Residential C1 = 0.30 and C2 =7.73

Residential:

E/35529 - erection of one, two-storey four bed house at plot 4, llys y nant, king's road, llandybie, ammanford, sa18 2tl - 1 unit

E/36618 - application for replacement dwelling at church bank, llandoverly, sa20 0ba - 1 unit

W/34844 - proposed demolition of former public conveniences and erection of new dwelling, including change of use of land at felindre public convenience, velindre, llandysul, sa44 5ug - 1 unit

W/34854 - new four bedroom dwelling at plot at trevaughan lodge, whitland, sa34 0qp - 1 unit

W/34703 - change of use of garage to form single dwelling (resubmission of w/34136 refused 21/09/16) - maesydderwen, pentrecwrt, llandysul, sa44 5ax - 1 unit

S/36519 - conversion of the maltings building and barley kiln and the former buckleys brewery site in llanelli to provide 20 no. Residential apartments together with the development of 6 no. 3 bedroom residential dwellings and the creation of a riverside walk, with associated landscaping, parking and infrastructure works at the maltings, (former buckleys brewery site), llanelli, sa15 3ph - 3 units

S/35278 - proposed construction of 2 no. Semi-detached houses with attached garages at land opposite 164, old castle road, llanelli, sa15 2sw - 2 units

W/35311 - a one planet development that includes a zero carbon dwellinghouse, root cellar, woodshed and solar kilns, an agricultural workshop, goat shed, sheep barn, round shelter and 2 polytunnels at land formerly part of parc y llain, llanglydwen, sa34 0jx - 1 unit

Non – Residential C1

S/36248 - external storage facility at excel precision engineering services, trostre industrial park, llanelli, sa14 9uu - (0.006 ha)

S/34286 - construction of a retail convenience shop and cafe, with associated access and landscaping works at land off heol y bwch and yspitty road, bynea, llanelli, sa14 9td - (0.026 ha)

S/33856 - proposed development of a new a3 unit (drive thru) at land near staff parking area, r/o parc trostre, llanelli - (0.27 ha)

Non – Residential C2

W/35331 - demolition of the former jolly tar public house and its ancillary structures and replacement by a new building which will provide three floors of office accommodation together with a lower ground floor for related storage purposes at the former jolly tar, the quay, carmarthen, sa31 3ln - (0.047 ha)

E/35306 - change of use from a workshop/storage area to a farm animal veterinary surgery facility (d1) at crown garage, station road, llangadog, sa19 9lt - (0.008 ha)

E/35395 - retrospective permission for already constructed brewery shed in situ on land at evan evans brewery at 1 rhosmaen street, llandeilo, sa19 6lu - (0.64 ha)

E/36052 - change of use of building and premises from residential to b1 office use. The proposals also include the erection of 3no. External signs and the erection of a steel frame workshop and store at saville house, heol cennen, ffairfach, llandeilo, sa19 6st - (0.068 ha)

S/35738 - construction of a new single storey innovation and performance building to include a sports hall, performance space and associated facilities at coleg sir gar graig campus, sandy road, llanelli, sa15 4dn - (0.212 ha)

W/34226 - 1. Change of use and alterations to redundant buildings attached to bishop's palace 2. External repairs to the lodge 3. Restoration of the walled garden 4. Reconstruction of garden folly 5. Erection of woodland shelter 6. Walled garden and pleasure garden restoration 7. Car park improvements 8. Creation of footpath around bishops meadow at carmarthen museum, high street, abergwili, carmarthen, sa31 2jg - (5.9 ha)

E/35128 - conversion and use of an existing barn to a mix of tourism accommodation and agricultural use at stable barn, 5 cefngornoeth farm, llangadog, sa19 9an – allowed on appeal - (0.1 ha)

E/34199 - appearance / landscaping / layout / scale (reserved matters to outline e/29293 for a new religious building and associated car parking, granted on 04/02/2016 at former ncb workshops, pontyclerc, penybank, ammanford, sa18 3rb - (0.76 ha)

Number of residential units (and also hectares of non-residential units) which were REFUSED permission on flood risk grounds

Authority's data

Residential C2 = 3
Non-Residential C2=0.02

Data on hectares is not available.

Residential C2

E/35478 - repair and conversion of salem chapel in to 1 residential dwelling at salem chapel, campbell road, llandybie, ammanford, sa18 3up - 1 unit

S/35089 - proposed removal of existing library and replacement with 2 detached dwellings at the former library, maes road, llangennech, llanelli, sa14 8ug - 2 units

Non-Residential C2

E/36676 - erection of a steel framed building 20m x 10m x 4.5m, the building will be used for the assembly of grp units pre delivery to clients at enclosure tec limited, rainbows end, shands road, ammanford, sa18 3qu - (0.02 ha)

Indicator	SD5. The area of land (ha) granted planning permission for new development on previously developed land and greenfield land during the year.
------------------	---

Previously developed land (hectares)	
Authority's data	Data not available

Greenfield land (hectares)	
Authority's data	Data not available

Data not available. See explanation as part of introduction to SD Section above.

Indicator	SD6. The area of public open space (ha) that would be lost and gained as a result of development granted planning permission during the quarter.
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Open space lost (hectares)	
Authority's data	Data not available

Open space gained (hectares)	
Authority's data	Data not available

Data not available. See explanation as part of introduction to SD Section above.

Indicator	SD7. The total financial contributions (£) agreed from new development granted planning permission during the quarter for the provision of community infrastructure.
------------------	---

Gained via Section 106 agreements (£)	
Authority's data	£843,773.71

Gained via Community Infrastructure Levy (£)	
Authority's data	Not applicable

Gained via Section 106 agreements: Although data has not been submitted to WG as part of the quarterly returns to date it is now possible to collect this information and therefore it has been included in this APR.

Community Infrastructure Levy: The LA do not currently operate a CIL regime. The second part of SD7 is therefore not applicable.

COMMUNITY SCRUTINY COMMITTEE

DATE: 4TH OCTOBER 2018

SUBJECT:

HOME CHECKER VISITS TO HOMES

Purpose:

The purpose of this report is to provide Community Scrutiny Committee with:

- An update on the Home Checker visits to Council tenants' homes; and
- What the visits have told us and potential next steps.

To consider and comment on the following issues:

- To note and provide comment on the information contained within this report on the Home Checker visits; and
- To confirm if any further work or information is required.

Reasons:

For the committee's Information and discussion.

To be referred to the Executive Board / Council for decision: **NO**

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr Linda Evans (Housing Portfolio Holder)

Directorate

Communities

Name of Head of Service:

Jonathan Morgan

Report Author:

Les James

Designations:

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COMMUNITY SCRUTINY COMMITTEE

4TH OCTOBER, 2018

SUBJECT:

HOME CHECKER VISITS TO HOMES

What is the context?

The Welsh Housing Quality Standard (WHQS) is the Welsh Government's (WG) standard for social housing quality. The WHQS was first introduced in 2002, and aimed to ensure that all homes are of good quality and suitable for the needs of existing and future residents. WG set a target for all social landlords to improve their housing stock to meet the WHQS as soon as possible, but in any event by 2020. Carmarthenshire's tenants developed their own standard, called the CHS+, and this was successfully delivered in 2015, well in advance of the WG timescales. We produce an annual business plan that confirms how we intend to maintain and improve the CHS+ in the future.

Carmarthenshire invested over £250m to continue to improve and modernise tenant's homes and this is having a positive impact on tenants' health and well-being¹. To ensure, however, that this standard is maintained and we continue to support tenants, officers were asked to prioritise a programme of visits that allowed us to assess whether or not homes were falling into disrepair through neglect. This was considered a priority by members to ensure tenants are complying with their part of the tenancy agreement and not causing deliberate damage to the property.

What is the approach?

Our approach involved carrying out:

- A basic check to all homes on an annual basis through existing visits; and
- A more in-depth visit to tenants homes where issues had been highlighted in terms of condition, tenancy and/or welfare issues. These homes were identified through the basic home check visits to homes, or were the result of known tenancy issues e.g. rent arrears, large number of repair calls etc.

The report highlights the initial results of this work, feedback from tenants themselves on what they think of the service, and potential next steps.

Members are requested:

- To note and provide comment on the information contained within this report on the Home Checker visits; and
- To confirm whether any further work or information is required.

DETAILED REPORT ATTACHED?

Yes- detailed report of the Home Checker visits.

¹ Carmarthenshire's Health Impact Study 2018.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Jonathan Morgan Acting Head of Homes & Safer Communities

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	YES	NONE	YES

2. Legal

Under the terms of our tenancy agreement, tenants are responsible to make sure that:

- there is no wilful damage to their home;
- repairs are reported promptly;
- the property is clean and tidy; and
- the garden and internal decorations are maintained.

Tenants are also obliged to give access to us to carry out inspections, services and repairs to the property. We, as the landlord, have responsibility to ensure that the property is fit to live in and that there are no Health and Safety issues by complying with statutory obligations e.g. gas servicing.

5. Risk Management Issues

Failure to look after and maintain our housing stock will mean that we are not compliant with our own policy or the terms of the Welsh Government Major Repairs Allowance (MRA) grant. This could result in the withdrawal of the grant.

6. Physical Assets

It is good practice to carry out periodic inspections of tenanted homes to ensure that the asset does not fall into disrepair, or that disrepair claims aren't lodged against the Authority.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan Acting Head of Homes & Safer Communities

1. Local Member(s)

Not applicable

2. Community / Town Council

Not applicable

3. Relevant Partners

Not applicable

4. Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+) BUSINESS PLAN 2018-21		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=155&MId=1425&Ver=4

*Results of the
Home Checker
visits to Council
tenant homes*

September 2018

1. What is the purpose of the report?

The purpose of this report is to provide Community Scrutiny Committee with:

- An update on the Home Checker visits to Council tenants homes; and
- What the visits have told us and potential next steps.

2. What is the context?

The Welsh Housing Quality Standard (WHQS) is the Welsh Government's (WG) standard for social housing quality. The WHQS was first introduced in 2002, and aimed to ensure that all homes are of good quality and suitable for the needs of existing and future residents. WG set a target for all social landlords to improve their housing stock to meet the WHQS as soon as possible, but in any event by 2020. Carmarthenshire's tenants developed their own standard, called the CHS+, and this was successfully delivered in 2015, well in advance of the WG timescales. We produce an annual business plan that confirms how we intend to maintain and improve the CHS+ in the future.

Carmarthenshire invested over £250m to continue to improve and modernise tenant's homes and this is having a positive impact on tenants' health and well-being¹. To ensure, however, that this standard is maintained and we continue to support tenants, officers were asked to prioritise a programme of visits that allowed us to assess whether or not homes were falling into disrepair through neglect. This was considered a priority by members to make sure tenants are complying with their part of the tenancy agreement and not causing deliberate damage to the property.

3. What has been our approach to home-checker visits

Our approach involved carrying out:

- a) A basic check to all homes on an annual basis through existing visits. This is when housing officers, repair operatives, technical inspectors or service contractors visit a council property and carry out a basic check.
- b) Any issues in terms of condition, tenancy and/or welfare are reported back to the Engagement team to carry out a more in-depth visit to tenant homes. More in-depth visits were also carried out if there were already known intelligence. Some examples include:
 - history of rent arrears;
 - large number of repair calls;

¹ Carmarthenshire's Health Impact Study 2018.

- anti-social behaviour;
- history of non-engagement e.g. not allowing access for annual gas service; and
- low contact tenants e.g. no repairs or visits in last 24 months;

Through the more in-depth visits we have also taken the opportunity to ask tenants what they think of the service as a whole.

The home checker visits will enable us to:

- Identify any rechargeable repairs that the tenant is responsible for paying;
- Provide preventative maintenance advice;
- Identify any wellbeing issues and agree next steps;
- Provide money advice if needed;
- Assess whether the home meets households future needs;
- Report outstanding repairs issues; and
- Identify any breach of tenancy.

4. How many checks have we carried out?

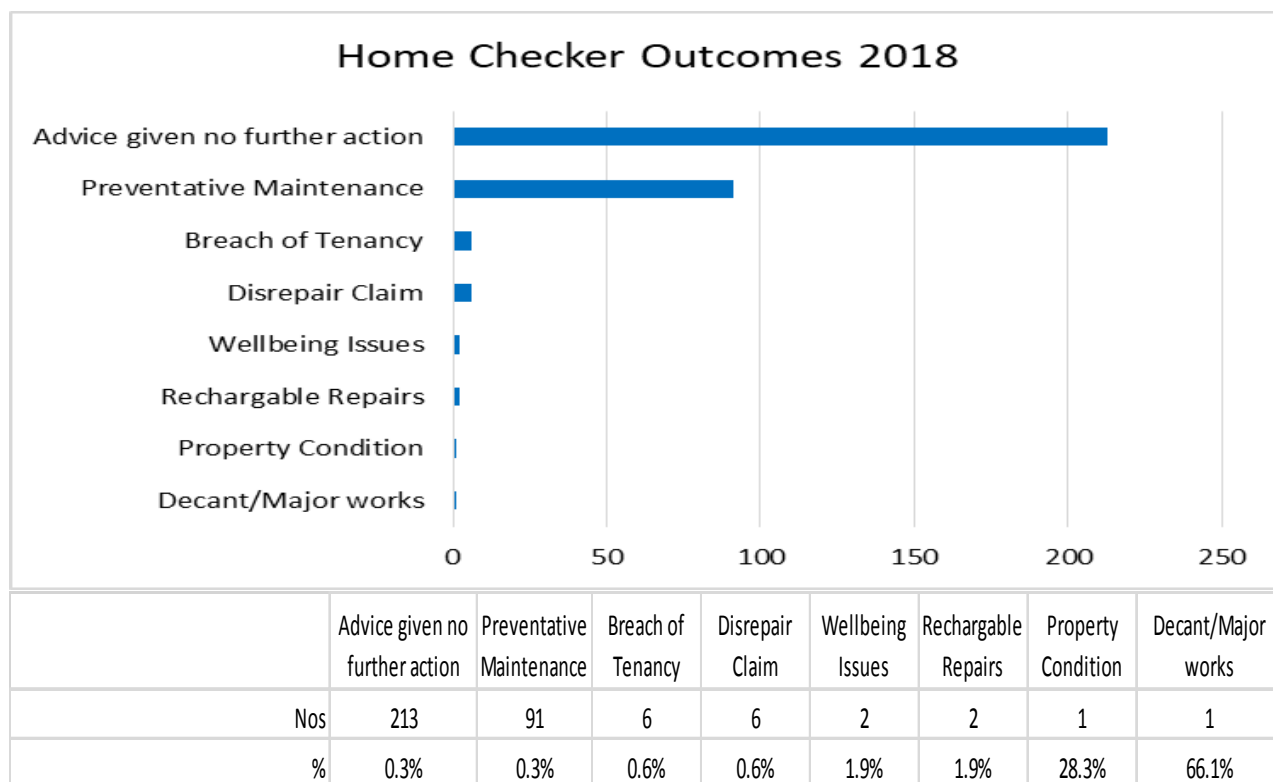
For the period 1st January to 1st September 2018 we carried out 7,611 basic checks to council homes (stock 9,000) through servicing contractors, repair visits and tenancy support calls.

As a result of these visits **322** homes (about 5%) were identified as requiring a more in-depth visit by the housing officer.

Graph 1 on the following page provides the results of these visits and the nature of any follow up action. For 66% of these more in-depth visits (213 homes) no further action was required and general advice was provided.

In terms of preventative maintenance, these included items such as:

- Leaking showers;
- Loose tiles and guttering;
- Broken windows;
- Window locks and handles not working;
- Plugs and sockets loose;
- Toilet leaks;
- Extractor fans not working;
- Damp; and
- Condensation.



Graph1 Results of visits from January to September 2018

The preventative maintenance will enable us to plan for the future and identify component failure. The visits will also enable us to identify and rectify any future disrepair claims against the Authority. We can start to build up a database of issues and plan accordingly.

Where there was evidence of breaches of tenancy or concerns about the condition of the home, tenants were advised to take steps to resolve the issues identified, given a timescale to comply, and where this did not happen enforcement action was taken.

For those tenants with wellbeing concerns, we provided the appropriate advice or support. If we were not able to provide the support needed, the tenant was signposted or referred to appropriate agencies and partners who could help them.

As we do more Home Checker visits this will enable us to identify specifically what help and assistance tenants want e.g. support with Universal Credit and household budget management.

5. What did the tenants think of the service provided?

We have set up a system using what is called the Net Promoter Score (NPS) to measure feedback captured during the more in-depth visits. This was to assess what our tenants thought of the service being provided.

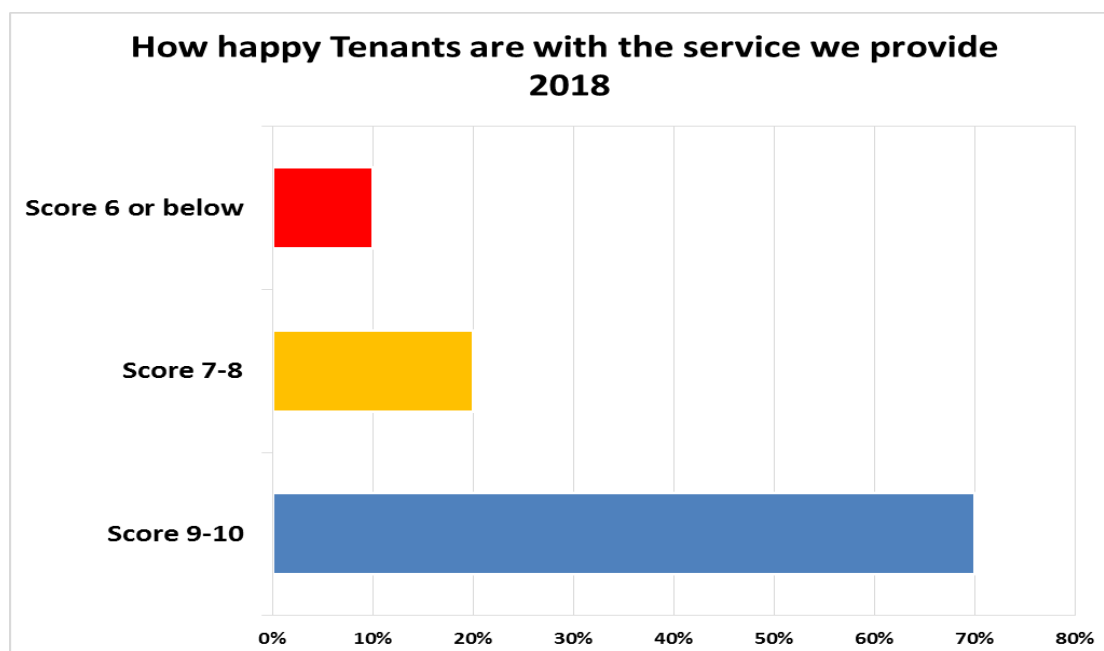
The NPS system uses a scale of 0 to 10 to record the response to a single question and whether the respondent is considered one of the following:

Score	Category	What does it mean?
0-6	Detractor	Tenant likely to make more negative referrals to others e.g. The Housing Service did not provide a very good service
7-8	Passive	Tenant not particularly positive or negative about the service
9-10	Promoter	Tenant likely to make more positive referrals to others e.g. The Housing Service was really good

The single question was:

“How happy are you with the service we provide?”

The results are provided in graph 2 below:



Graph 2: Net promoter score

Please note that the NPS is the percentage of detractors deducted from the percentage of Promoters. So in 2018 we had 70% promoters and 10% detractors to give an overall score of **60%**.

6. How will we further develop our approach?

The Home Checker visits have told us that taking a more proactive approach will have real benefits for us in improving our services to tenants and maintaining/improving council homes.

We will also further refine our approach to get as much intelligence as possible to provide a better service for tenants and provide detailed information for our business planning.

From carrying out this initial work we will:

- Continue with Home Checker and look at ways to improve how we capture data from the visits;
- Consider our approach to preventative maintenance in next year's CHS+ Business Plan;
- Develop and encourage tenants to take a proactive approach in maintaining their homes to a high standard;
- Make our services more effective and responsive by tailoring them more closely to the needs of our tenants;
- Help more tenants with a range of issues including saving money on fuel bills, budgeting and financial assistance and housing support; and
- Further develop our approach to tenant feedback in order that we analyse trends over time.

COMMUNITY SCRUTINY COMMITTEE

4th OCTOBER 2018

Quarter 1 – 1st April to 30th June 2018

Performance Monitoring Report

To consider and comment on the following issues:

That the Committee scrutinises the Corporate Strategy's 2018/19 Well-being Objectives Performance Monitoring Report for Quarter 1. The report includes:

- Actions and measures in the New Corporate Strategy 2018-2023 to deliver the 2018/19 Well-being Objectives relevant to the Committee's remit.

Reasons:

- To enable members to exercise their scrutiny role in relation to performance monitoring.
- To ensure that any areas of concern are identified and the relevant action taken.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Emlyn Dole (Leader)
- Cllr. Mair Stephens (Deputy Leader)
- Cllr. Linda Evans (Housing)
- Cllr. Peter Hughes- Griffiths (Culture, Sport and Tourism)

Directorates: Communities / Environment / Chief Executive's	Designations:	Tel Nos./ E-Mail Addresses:
Names of Heads of Service:		
Wendy Walters	Director of Regeneration & Policy	01267 224112 wswalters@carmarthenshire.gov.uk
Ian Jones	Head of Leisure	01267 228309 ijones@carmarthenshire.gov.uk
Llinos Quelch	Head of Planning	01267 228918 lquelch@carmarthenshire.gov.uk
Jonathan Morgan	Interim Head of Homes and Safer Communities	01554 899285 jmorgan@carmarthenshire.gov.uk
Report Author: Silvana Sauro	Performance, Analysis & Systems Manager	01267 228897 ssauro@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

4th OCTOBER 2018

Quarter 1 – 1st April to 30th June 2018

Performance Monitoring Report

The attached report sets out the progress against the actions and measures in the New Corporate Strategy 2018-2023 to deliver the 2018/19 Well-being Objectives relevant to the Committee's remit, as at 30th June 2018.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Wendy Walters Director of Regeneration & Policy
Ian Jones Head of Leisure
Llinos Quelch Head of Planning
Jonathan Morgan Interim Head of Homes & Safer Communities

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

The Well-being of Future Generations (Wales) Act 2015 requires public bodies to take all reasonable steps to meet their Well-being Objectives

2. Legal

In our published Well-being Statement we committed to monitor our Well-being Objective action plans.

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed:	Wendy Walters	Assistant Chief Executive (Regeneration & Policy)
	Ian Jones	Head of Leisure
	Llinos Quelch	Head of Planning
	Jonathan Morgan	Interim Head of Homes & Safer Communities

1. Local Member(s) – N/A

2. Community / Town Council – N/A

3. Relevant Partners – N/A

4. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
New Corporate Strategy 2018-2023	New Corporate Strategy 2018-2023

Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19

Filtered by:

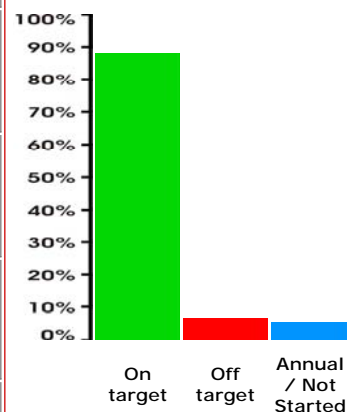
Organisation - Carmarthenshire County Council

Source document - Corporate Strategy 2018/19

The table below provides a summary progress against target for the Actions and Measures contained within the selected document

		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
2. Help children live healthy lifestyles (Childhood Obesity)	Actions	1	1	0	0	N/A	0	100%	50%
	Measures	3	1	0	0	0	2	33%	
5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of	Actions	3	3	0	0	N/A	0	100%	86%
	Measures	4	3	1	0	0	0	75%	
6. Create more jobs and growth throughout the county	Actions	22	22	0	0	N/A	0	100%	96%
	Measures	6	5	1	0	0	0	83%	
7. Increase the availability of rented and affordable homes	Actions	7	7	0	0	N/A	0	100%	73%
	Measures	8	4	2	0	0	2	50%	
8. Help people live healthy lives (tackling risky behaviour & Adult obesity)	Actions	10	10	0	0	N/A	0	100%	77%
	Measures	3	0	2	0	0	1	0%	
9. Support good connections with friends, family and safer communities	Actions	1	1	0	0	N/A	0	100%	100%
10. Support the growing numbers of older people to maintain dignity and independence in their later	Measures	1	1	0	0	0	0	100%	100%
11. A Council wide approach to support Ageing Well in Carmarthenshire	Actions	2	2	0	0	N/A	0	100%	100%
12. Look after the environment now and for the future	Actions	12	12	0	0	N/A	0	100%	100%
	Measures	2	2	0	0	0	0	100%	
14. Promote Welsh Language & Culture	Actions	7	7	0	0	N/A	0	100%	100%
Overall Performance	Actions and Measures	92	81	6	0	0	5	88%	

Performance against Target



OFF TARGET



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of							
Sub-theme: A. Preventing Poverty							
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of households successfully prevented from becoming homeless PAM/012	71.0	65.1	Q1: 66.7 End Of Year: 65.1	Target: 68.0 Result: 65.2 Calculation: (75 ÷ 115) × 100	Target: 68.0	Target: 68.0	Target: 68.0
Comment	Current work included as part of the Homeless Strategy has highlighted that customers are approaching us too late in the process to help prevent them from becoming homeless. This is notable in the private sector where there is not enough time to negotiate extra time during their notice period and landlords want their properties back due to other pressures which include welfare reform.						
Remedial Action	On-going work and actions from the strategy will target reaching out to customers and agencies to raise awareness for customers to seek a range of help early on in the process.						
Service Head: Jonathan Morgan				Performance status: Off target			

Theme: 6. Create more jobs and growth throughout the county							
Sub-theme: F. Overarching Performance Measures							
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people helped into volunteering with Regeneration assistance EconD/005	Not applicable		Q1: 233 End Of Year: 1141	Target: 150 Result: 50	Target: 300	Target: 450	Target: 935
Comment	50 people into volunteering via workways, C4W, C4W+, Fusion, Legacy and Community Bureau						
Remedial Action	Volunteering Data delayed from Third Sector partners via skills & funding team schemes hence lower first quarter figures. Outputs to be reported in future quarters.						
Service Head: Wendy S Walters				Performance status: Off target			

Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19

Theme: 7. Increase the availability of rented and affordable homes
Sub-theme: A. Affordable Homes Delivery Plan

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of new homes created as a result of bringing empty properties back into use PAM/014	Not applicable		Q1: 0 End Of Year: 5	Target: 1 Result: 0	Target: 2	Target: 3	Target: 6
Comment	This PI accounts for the number of additional dwellings created when an empty property is sub-divided into additional dwellings in an effort to bring a property back into use. For example, a house that has been converted into three flats and brought back into use would count as two additional dwellings being created. This is a very difficult PI to predict and control, as we are very much in the hands of empty properties Owners, and the likelihood of them seeking consent for, and converting empty dwellings into flats. The projection for Quarter 1 was made in line with a scheme nearing completion within Llanelli. Regrettably, whilst the scheme completed, this was not occupied until the beginning of Quarter 2.						
Remedial Action	Additional properties expected in Qtr 2 onwards.						
Service Head: Jonathan Morgan				Performance status: Off target			⚠
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of rent lost due to properties being empty PAM/039	Not applicable		New measure	Target: 2.3 Result: 2.9 Calculation: (351618.12 ÷ 11929128.37) × 100	Target: 2.3	Target: 2.3	Target: 2.3
Comment	The total % rent lost through voids at the end of Q1 was 2.95% 0.4% of this total was as a result of decisions to deliberately hold back the letting of certain properties for asset management decisions / strategic reasons, otherwise the total would have been 2.55%. A streamlined process for approving works to high-cost void properties has been recently agreed and a number of long-term voids have now been approved for refurbishment.						
Remedial Action	Actions are being taken to increase the number of void refurbishments through the appointment of agency staff pending realignment and expansion of the New Homes Team to enable more properties to be refurbished.						
Service Head: Jonathan Fearn				Performance status: Off target			⚠



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)
Sub-theme: C. Mental Health

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of library visits per 1,000 population PAM/016	5422	4666	Q1: 1887 End Of Year: 7689	Target: 1896 Result: 1892 Calculation: (352736 ÷ 186452) × 1000	Target: 3916	Target: 5803	Target: 7727
Comment	A wide range of events, activities and training sessions have been hosted within the libraries during Q1 including an array of exciting digital experiences in the new maker-space area in Ammanford Library. Changes in reporting methods for online resources from quarterly to annual reporting has resulted in a reduction of visits reported during early quarterly returns with targets expected to be exceeded by Q4.						
Remedial Action	Annual reporting of virtual visits will bring figures in line by Q4						
Service Head: Ian Jones				Performance status: Off target			⚠️
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of visits to leisure centres per 1,000 population PAM/017	9371	8496	Q1: 2225 End Of Year: 8522	Target: 2281 Result: 1623 Calculation: (302531 ÷ 186452) × 1000	Target: 4543	Target: 6661	Target: 8735
Comment	We had targeting an increase of 80,000 attendances compared to 2017-18 as a result of having delivered 2 development projects at Carmarthen Leisure Centre - creation of a play centre and spin studio. However, contractual delays have meant that completion is now forecast for November which has significantly affected performance in quarter 1, and will also affect quarter 2. The fantastic weather has also played its part, where members tend to choose not to attend the leisure centre, favouring the outdoors in which to spend their leisure time.						
Remedial Action	Delivery of the play centre and spin studio for November 2018. However, quarter 2 targets are highly likely to be missed due to the same reason, resulting in being off target for the year. Consideration should be given to revising the targets (to be discussed with Head of Service).						
Service Head: Ian Jones				Performance status: Off target			⚠️

ON TARGET ETC.



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



Theme: 10. Support the growing numbers of older people to maintain dignity and independence in their later							
Sub-theme: A. Develop 'social' model of health/care focuses on physical/mental/social wellbeing not ill health							
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver a Disabled Facilities Grant	179	223	Q1: 159	Target: 160	Target: 160	Target: 160	Target: 160
PAM/015			End Of Year: 161	Result: 157			
				Calculation: $5949 \div 38$			
Service Head: Jonathan Morgan			Performance status: On target				

ACTIONS - Theme: 11. A Council wide approach to support Ageing Well in Carmarthenshire

Sub-theme: C. Falls Prevention

Action	13236	Target date	31/03/2019
Action promised	We will ensure a range of targeted physical activity interventions are put in place across the life course to increase the activity levels of those who are inactive or at risk of becoming inactive and increase social and community cohesion.		
Comment	A number of new initiatives are underway including: Free Swimming; Physical Literacy Passport; Exercise Referral; Focus sport development groups (Cycling; Athletics; Swimming and Triathlon)		
Service Head: Ian Jones		Performance status: On target	

ACTIONS - Theme: 11. A Council wide approach to support Ageing Well in Carmarthenshire

Sub-theme: D. Opportunities for employment & new skills

Action	13238	Target date	31/03/2019
Action promised	We will co-ordinate the signposting of digital activity across the County for older people		
Comment	The availability of various Digital training resources for older clients has been complied and contact details distributed via partner organisations. Promotion events for the 50+ have been held in Carmarthen, Pontyberem, Ammanford and Llanelli. Partnerships have been established utilizing the over 50's network and through the Welsh Government's programme Digital Communities Wales. The Council's Community Bureau is now a member of the Online Centres Network, part of the Good Things Foundation charity supporting digitally and socially excluded people to improve their lives through digital technology. The Learn My Way online learning platform help[s] thousands of people per year to gain basic digital skills and go on to further informal and formal learning and this will hopefully become the linchpin for over 50's Digital Inclusion Support.		
Service Head: Wendy S Walters		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



Theme: 12. Look after the environment now and for the future

Sub-theme: A. Address requirements of the Environment (Wales) Act 2016

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of all planning applications determined in time PAM/018	91.0	89.8	Q1: 68.5 End Of Year: 71.2	Target: 70.0 Result: 78.9 Calculation: (276÷350) × 100	Target: 72.0	Target: 75.0	Target: 75.0
Comment	The service restructure and focus on performance management has enabled this improvement. The quarter reflected staffing numbers, although it is acknowledged that recent losses of experienced officers has the potential to influence the on-going performance figures.						
Remedial Action	We will be pursuing the continued implementation of more proactive performance management.						
Service Head: Llinos Quelch			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of planning appeals dismissed PAM/019	74.3	60.5	Q1: 42.9 End Of Year: 57.9	Target: 66.0 Result: 100.0 Calculation: (2÷2) × 100	Target: 67.0	Target: 68.0	Target: 69.0
Comment	Whilst pleasing to note the result, a more relevant point to consider is the low number of appeals received. Given the low numbers, the result has the potential to be disproportionately influenced by any one decision, although the decreasing number of appeals received is an acknowledged indicator of quality of decision making.						
Remedial Action	Notwithstanding the current result, the division remains committed to on-going member training.						
Service Head: Llinos Quelch			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



ACTIONS - Theme: 12. Look after the environment now and for the future			
Sub-theme: A. Address requirements of the Environment (Wales) Act 2016			
Action	12649	Target date	31/10/2021
Action promised	We will continue to deliver the Caeau Mynydd Mawr Special Area Conservation (SAC) Marsh Fritillary project, consistent with Supplementary Planning Guidance (SPG), which aims to ensure the management of at least 100ha of Marsh Fritillary habitat in perpetuity.		
Comment	The project is managing 24 sites which provide a total of 40.25ha of habitat that is in a conditions suitable for the Marsh Fritillary butterfly. NRW manage another 37.96ha that is also suitable giving a total of 78.21ha. A considerable amount of management work has been carried out at Brynmelyn in conjunction with the construction of Phase 2 of the Economic Link Road, and fencing has been carried out at the eastern end of Llyn Lech Owain to make it easier to manage a narrow strip of land which CCC owns that is used by the butterfly. In May the project won the Natural Environment Category in the UK RTPi awards. In June the project presented at the Wales RTPi annual conference.		
Service Head: Llinos Quelch		Performance status: On target	
Action	13241	Target date	31/03/2019
Action promised	We will develop a tree strategy to improve the environment and mitigate the effects of air and noise pollution in our more populated areas.		
Comment	A Tree Strategy has now been produced		
Service Head: Llinos Quelch		Performance status: On target	
Action	13242	Target date	31/03/2019
Action promised	We will review the Council's Rural Buildings Policy		
Comment	This is being done as part of the review of the LDP		
Service Head: Llinos Quelch		Performance status: On target	
Action	13243	Target date	31/03/2019
Action promised	We will implement and monitor the adopted Local Development Plan (LDP) in accordance with the statutory requirements and the content of the agreed Monitoring and Implementation Framework.		
Comment	LDP applied in all planning decision making.		
Service Head: Llinos Quelch		Performance status: On target	
Action	13244	Target date	31/03/2019
Action promised	We will commence the preparation of a Revised LDP in accordance with statutory provisions. 2018/19 focus will be the Candidate sites process, evidence gathering and general engagement and Pre Deposit Consultation.		
Comment	The preparation of the Revised LDP has progressed with the DA agreed by the WG.		
Service Head: Llinos Quelch		Performance status: On target	
Action	13245	Target date	31/03/2019
Action promised	The Planning Division will develop a consistent approach to ensuring that biodiversity is maintained and enhanced, and that ecosystem resilience is promoted as part of the planning system and also within its Conservation, Minerals and Building Control activities.		
Comment	No further workshops or discussions were needed during this quarter. Ecology input into planning applications and planning matters generally continues.		
Service Head: Llinos Quelch		Performance status: On target	
Action	13246	Target date	31/03/2019
Action promised	We will adopt and implement a Local Development Order for Llanelli Town Centre as part of a co-ordinated strategic approach to regeneration within the town centre (subject to agreement through the political process post public consultation).		
Comment	A report detailing the responses received in respect of the LDO and its adoption is scheduled to be presented to County Council in September with subsequent approval to be sought from the WG. Updated evidence in the form of Flood Consequence Assessment is currently being undertaken.		
Service Head: Llinos Quelch		Performance status: On target	
Action	13247	Target date	31/03/2019
Action promised	We will continue to monitor and where appropriate manage the use of monies raised through developer contribution including s106 agreements. As a consequence we will ensure monies are appropriately used and that there is an efficient turn around in the use of funds.		
Comment	Monies continue to be secured and used in accordance with the policy provisions as set out within the LDP and legal agreements. A report has been presented to Community Scrutiny updating on developer contributions and the funds secured and used to date.		
Service Head: Llinos Quelch		Performance status: On target	
Action	13249	Target date	31/03/2019
Action promised	We will work with stakeholders to improve sewerage capacity within the County through the development of appropriate schemes. Ensure planned programed improvements are designed and implemented to address capacity issues. Address water supply too.		
Comment	Ongoing - engagement also undertaken as part of the preparation of the Revised LDP.		
Service Head: Llinos Quelch		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



ACTIONS - Theme: 12. Look after the environment now and for the future Sub-theme: B. Monitor delivery of CCC's Environment Act Forward Plan			
Action	13250	Target date	31/05/2019
Action promised	Through monitoring the delivery of the Council's Forward Plan, we will evidence how Carmarthenshire County Council is meeting its Biodiversity and Ecosystem Resilience Duty under Section 6 of the Environment (Wales) Act, reporting on outcomes achieved to WG.		
Comment	Rosie Carmichael has prepared a report to E&PP Scrutiny Committee for 29/06/2018. In summary, the March reporting round demonstrated that of the 35 actions within the Env Act Forward Plan, 26 have progressed and 9 have not. Details of action delivered is set out in the report to Scrutiny.		
Service Head: Llinos Quelch		Performance status: On target	

ACTIONS - Theme: 12. Look after the environment now and for the future Sub-theme: C. Continue to implement and promote the increased use of renewable energy			
Action	13253	Target date	31/12/2019
Action promised	We will contribute to delivering the Swansea Bay City Deal programme to develop 'Homes as Power Stations' to help generate sustainable and affordable homes and address fuel poverty for our residents by exploring the potential for retro-fit renewable technology on benefit our housing stock		
Comment	The potential for retro-fitting solar panels has been reviewed and is currently considered unviable due to the reduction in Feed-in Tarrifs.		
Service Head: Jonathan Fearn		Performance status: On target	
Action	13254	Target date	31/12/2019
Action promised	We will contribute to delivering the Swansea Bay City Deal programme to develop 'Homes as Power Stations' to help generate sustainable and affordable homes and address fuel poverty for our residents by developing new homes with innovative technologies		
Comment	Current housing schemes planned for Dylan and Garreglwyd incorporate a number of innovative technologies that will reduce energy usage costs for tenants. The Dylan scheme will also look at opportunities to further develop further options that could be utilised on any further housing developments for even better energy related and occupier comfort performance		
Service Head: Jonathan Fearn		Performance status: On target	



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ACTIONS - Theme: 14. Promote Welsh Language & Culture
Sub-theme: D. Promoting our Welsh Culture & Heritage

Action	13287	Target date	31/03/2019
Action promised	We will develop the 'Stordy Digidol' digital project to promote improved mental health in conjunction with show casing Carmarthenshire's heritage collections.		
Comment	The Cultural services team have been successful in securing funding for a project called "Great Places" in Llanelli which will host the further development of Stordy Digidol moving forward. The development of content for Stordy Digidol will progress once permission to start is secured from Heritage Lottery Fund - anticipated by September 2018.		
Service Head: Ian Jones		Performance status: On target	
Action	13288	Target date	31/03/2022
Action promised	We will start to implement our Libraries Development plan 2017 – 2022 and as part of that plan roll out the new mobile library service.		
Comment	Carmarthenshire Libraries' aims are to meet the demands and aspirations of its current customers whilst continuing to seek to engage with new users and audiences. Library staff are proactive in working with numerous partners and stakeholders whom are fully committed, supportive and have a positive team ethos. New mobile services continue to develop; an in depth evaluation of the service was undertaken through re-visiting and addressing community needs which has resulted in some changes being made in order to improve and enhance these services including changing stops and having additional staffing to promote life changing opportunities to the most rural areas of the County.		
Service Head: Ian Jones		Performance status: On target	
Action	13289	Target date	31/03/2022
Action promised	We will deliver a transformation plan for the existing Museums provision at the County Museum Abergwili, Parc Howard, Kidwelly Industrial Museum and Museum of Speed Pendine to improve the provision for residents and visitors.		
Comment	<p>Each site presents different opportunities and these are reported on separately. The Museum Service transformation is guided by the Museum Service Strategic Plan (2017-2022), which focuses on addressing infrastructural improvements to prepare for development.</p> <p>CARMARTHENSHIRE MUSEUM (County Museum) Capital investment for this museum is reported under WBO14/D4 MF5-65 (We will begin the museums transformation plan with the delivery of a £1.2 million redevelopment of the County museum at Abergwili). Linked to this is progressing a solution for collections in store.</p> <p>Approximately half of the 1st floor and the entire 2nd floor of the museum are devoted to storing collections. The stores are unsuited to their purpose and are an obstacle to progressing capital improvements. A long term solution to storing collections in accordance with published standards is underway. A detailed Design Criteria document has been compiled for a Museums Collection Centre (May 2018), informed by the outcome of an independent assessment of collections in storage (November 2017). A search for a suitable premises has commenced.</p> <p>The Collection Centre will consolidate dispersed collections held in stores at four locations, improve collections management standards, and enable access to collections previously inaccessible. The Collection Centre will also release space at three museum sites and a rented unit to enable development to progress across the service.</p> <p>PARC HOWARD MUSEUM The Parc Howard development is being guided by the 'Hallmarks of a Prospering Museum' and is effectively piloting a shift in organisational culture to replicate across the service. A new governance and funding model is being implemented as a collaboration between Carmarthenshire County Council and Llanelli Town Council, evidencing the need for this museum development to have a community focus. A comprehensive portfolio of building surveys and assessments is being assembled to inform capital development priorities, looking not just at building repairs but also disabled access and security improvements.</p> <p>Operational improvements are proving fruitful, representing a positive shift towards an engaged and community focused museum. Changes in opening times introduced in April 2017 have led to a 99% increase in attendances. New community partnerships have been forged and existing ones deepened (e.g. Fusion, Cultural Ambition (CC Skills), Great Place Scheme) delivering learning programmes and traineeships for young people NEET. The Esmee Fairbairn Collections Fund awarded £103,500 for using museum collections to achieve social benefits (2018-2020). Other funding has been received from the Royal Commission of Ancient and Historic Monuments to commemorate the Great War at Sea and the Friends of Llanelli Museum to conserve and acquire artefacts, indicating a confidence among funders to invest in Parc Howard Museum. This will provide a very positive platform from which to approach potential major investors in the future, such as the Heritage Lottery Fund.</p> <p>KIDWELLY INDUSTRIAL MUSEUM Closed in June 2017 due to Health & Safety concerns associated with the former industrial site and lone working operational model. Leisure implemented immediate fencing works in the publicly accessible 'Old Works' area of the site. The Trustees agreed to improve the museum's perimeter fencing.</p> <p>A developer indicated interest in transforming the site, subject to significant external funding. These plans have been indefinitely shelved due to significant underlying problems associated with the museum and within the development team.</p> <p>A review of the lease, associated correspondence and established practice identified areas that required further investigation. Council officers agreed to meet monthly with the Trustees of the Charitable Association.</p> <p>MALD (Welsh Government) officers outlined priorities for the Charitable Association, including applying for Provisional Museum Accreditation as a reflection of the organisation's transition phase.</p> <p>A successful application for funding to support a governance and resilience review was made to the Federation of Museums and Galleries in Wales; the review must be completed by January 2019.</p> <p>MUSEUM OF SPEED The Museum of Speed redevelopment sits at the centre of the Pendine Attractor scheme. The current museum building will be closed to visitors September 2018, collections removed and the building stripped out in preparation for demolition.</p> <p>The new building is forecast to open from June 2020. The new museum will be significantly larger than the current space and a</p>		

<p>commitment made to the funding agency to operate year-round.</p> <p>An independent review of available museum collections was completed March 2017 by Andrew Deathe. Recognising the need to identify artefacts appropriate to the new, expanded museum, a Project Curator post was created and appointed to (June 2018). This is a specialist post that will be essential to delivering a high profile museum and visitor attraction. During the development phase they will work closely with appointed fit-out designers and contractors; during delivery, they will be required to maintain an engaging exhibitions programme to increase attendances and maximise income generating opportunities.</p> <p>ORIEL MYRDDIN GALLERY (report provided by Catherine Spring and Eleri Retallick)</p> <p>Following the submission of major capital funding grant to Arts Council Wales in October 2017 further work is required on the business and governance plan.</p> <p>An application was submitted to Arts Council of Wales for 75% of professional fees for Golant Media Ventures. (May 2018). The application was successful and Golant Media Ventures will be commissioned to deliver a brief to further develop the Business Plan for the Oriel Myrddin Capital scheme. (date tbc.)</p> <p>Arts Council and CCC Senior Officers to meet with Cabinet Members to discuss strategic importance of the capital scheme and discuss the value of the investment to Carmarthenshire. (date tbc.)</p> <p>Review of developed Business Plan to determine:</p> <ul style="list-style-type: none"> •Is there political support from Cabinet Members? •Is the architectural proposal fit for purpose? •Is the current scheme achievable within the available budget? <p>Carmarthenshire County Council to submit revised application to Arts Council Wales for major capital funding (date tbc.)</p> <p>Assessment of Major Application and presentation to Capital Committee</p> <p>Ratification at Arts Council of Wales Council Meeting</p>			
Service Head: Ian Jones		Performance status: On target	
Action	13290	Target date	31/03/2020
Action promised	We will begin the museums transformation plan with the delivery of a £1.2 million redevelopment of the County museum at Abergwili.		
Comment	<p>A full building condition survey undertaken by Acanthus Holden conservation architects in 2016 provided the rationale for prioritising investment in Carmarthenshire Museum, in order to conserve the fabric of the property externally and internally. An historical significance assessment was also undertaken in 2017, which identified the building as a rare example of Welsh Arts & Crafts architecture and of historic significance. In particular, many original features remain and any transformation would want to preserve and enhance these. A QS assessment in 2017 of the cost of a full refurbishment, including new museum displays and opening up new parts of the building as public galleries, was in the region of £7m. An expression of interest submitted to the Heritage Lottery Fund resulted in advice that the transformation of the museum should be phased and a record of Council investment in building evidenced.</p> <p>The £1.2m redevelopment is broadly allocated as follows: £300,000 capital match-funding for the Tywi Gateway Trust partnership; £900,000 to replace the museum roof, repair chimneys and other stonework at roof level, and restore the distinctive Bathstone porch, which will include enabling wheelchair access.</p> <p>An associated scheme for visitor reception and retail area enhancements is also in development to create a more welcoming visitor experience and maximise opportunities for income generation.</p> <p>Bat surveys, a requirement for listed building planning consent, are underway at the museum, which are likely to be concluded in September.</p> <p>Once listed building consent is granted, the works are anticipated to take seven months in to Autumn 2019. This will conclude phase 1 for the museum building transformation.</p> <p>The Tywi Gateway Trust partnership is a key element of the transformation. The project is valued at £2.4m with the main funder being the Heritage Lottery Fund. Since the funding award announcement, the Council, Trust, Representative Body of the Church in Wales and the Heritage Lottery Fund have been in lengthy negotiations to agree leases and other legal matters associated with the project. These will place the Trust on a sound footing to deliver the outcomes. A Trust Manager has been appointed and will take up the post in September 2018. The HLF funding is for three years.</p>		
Service Head: Ian Jones		Performance status: On target	
Action	13291	Target date	31/03/2019
Action promised	We will review and re-develop the Council's Theatre Services provision.		
Comment	<p>Draft Arts Strategy 2018 – 2022 developed to set out direction for transformation of the theatres service. Includes strategic objectives to develop the theatres' Welsh language programme, participatory programme linked to wellbeing, audience development and increased income generation.</p> <p>Theatres restructure in process, new job profiles created and evaluated. It is anticipated that the report and business case will be ready to take forward by end of July to begin process of restructuring.</p> <p>A range of new initiatives have been introduced since April 2018 including:</p> <ul style="list-style-type: none"> - Re-opening of Bar Caffi Cwtsh in the Ffwrnes - New participatory activities in the Ffwrnes including toddler dance, dance for older people, youth dance, Goldies Cymru social sessions, Gwanwyn Festival of creativity in older people, Dementia friendly and awareness-raising events, - Open air theatre at Parc Howard - Increased number of events programmed at Lyric and Miners' - Partnership developed with Theatr Genedlaethol Cymru, Estron opened in the Miners' as part of town of Culture, and partner in Theatr Gen Creu new writing scheme. - Co-productions developed with PeopleSpeakUp and Tenovus Sing with Me Choir, and Canoe Theatre - New multi-buy scheme introduced - New programme of visual arts exhibitions at Ffwrnes, delivered in partnership with Coleg Sir Gar - New service improvements in response to customer feedback, including restructuring booking fees, new box office telephone number. 		
Service Head: Ian Jones		Performance status: On target	

Action	13292	Target date	31/03/2019
Action promised	We will deliver a new archives and storage service for Carmarthenshire		
Comment	Contractor took possession of the site on 21st May with groundworks in progress at 30th June in accordance with project plan. Dyfed Archaeological trust have maintained a watching brief over the site where the risk of disruption associated with this element of the scheme is now reduced. The contractors compound has reduced the availability of car parking in the St Peters car park where revised traffic management arrangements are in place. The construction program is 42 weeks with an additional planned 12 week drying out period to achieve appropriate environmental conditions for the passive haus repository. The opening of the archive is planned for Autumn 2019. A grant of £120k has been secured from Welsh Government to support an element of the fit out costs.		
Service Head: Ian Jones		Performance status: On target	
Action	13530	Target date	29/03/2019 (original target 31/03/2018)
Action promised	We will further develop Oriel Myrddin to improve the provision for residents and visitors		
Comment	Initial scheme drafted with grant application submitted to ACW. Scheme being reviewed by CCC / ACW late Summer 2018 with a view to reducing scheme costs and improving outputs. Revised capital bid to be submitted in future potentially		
Service Head: Ian Jones		Performance status: On target	

Theme: 2. Help children live healthy lifestyles (Childhood Obesity)							
Sub-theme: A. Increase physical activities for children							
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of attendances at Sporting Opportunities facilitated by Sport & Leisure Officers	Not applicable		Q1: 12201	Target: 12811	Target: 80964	Target: 163145	Target: 247230
3.4.2.8			End Of Year: 235457	Result: 13034			
Comment	On target, summer weather aiding high attendance at events and sessions						
Service Head: Ian Jones			Performance status: On target				

ACTIONS - Theme: 2. Help children live healthy lifestyles (Childhood Obesity)			
Sub-theme: A. Increase physical activities for children			
Action	13105	Target date	31/03/2019
Action promised	We will work with Town & Community Councils and other community organisations to look at ways to invest in upgrading Local leisure provisions		
Comment	Discussions initiated with numerous T&C councils linked to various issues such as asset transfers, review and development of local community facilities, supporting development grants etc. Working closely with Corporate Property, and Environment for all parks and playgrounds.		
Service Head: Ian Jones		Performance status: On target	

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ACTIONS - Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: A. Preventing Poverty

Action	13147	Target date	31/03/2019
Action promised	We will introduce a package of support and advice designed to support new tenants maintain their tenancies		
Comment	Project officer is in post. A further 2 pre tenancy officers will be employed as part of the Homes and Safer Communities re-structuring proposals. Package of advice and support has already been rolled out in the Carmarthen area and by the next quarter it will be expanded to the rest of the county.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13148	Target date	31/03/2019
Action promised	We will assess the options for delivering energy efficiency improvements to Council homes		
Comment	We have introduced a pilot scheme targeting those in fuel poverty by installing energy efficient LED lighting to tenants' homes. We are working with a range of partners to identify opportunities to install solar photo voltaic panels and other low energy home improvements on our housing stock to try to save tenants money on their energy bills, improve the comfort tenants' homes and reduce pollution in the environment. We are developing a programme of energy saving measures based on the information obtained from EPC surveys. We are working with the Welsh School of Architecture at Cardiff University as part of its Low Carbon Built Environment (LCBE) project to identify existing programme of works to refurbish housing and on new build schemes to provide benefits to existing and potential tenants including reducing their energy bills, improve the comfort of their homes and reduce pollution in the environment.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13149	Target date	31/12/2018
Action promised	We shall develop a new Homelessness Strategy to ensure vulnerable residents are supported appropriately to include housing options for single people, a plan to ensure homeless people have access to health services and review our approach to how we manage temporary accommodation		
Comment	We are in the period of engaging stakeholders and analysing relevant data. Presentation is planned to members in September 2018 and the strategy is to go through the political system entering into full council in December 2018.		
Service Head: Jonathan Morgan		Performance status: On target	



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Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: B. Helping people into work

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of adults that feel more positive with improved confidence about seeking work after receiving employability support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/020	Not applicable		Q1: 100 End Of Year: 100	Target: 100 Result: 100 Calculation: (165÷165) × 100	Target: 100	Target: 100	Target: 100

Service Head: Wendy S Walters

Performance status: On target

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of residents that feel more confident in using a computer and gaining IT skills after receiving digital inclusion support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/021	Not applicable		Q1: 100 End Of Year: 100	Target: 100 Result: 100 Calculation: (123÷123) × 100	Target: 100	Target: 100	Target: 100

Service Head: Wendy S Walters

Performance status: On target

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of accredited qualifications achieved by residents attending Employment related courses within the Communities 4 Work and Communities 4 Work Plus Programmes. EconD/022	Not applicable		Q1: 48 End Of Year: 327	Target: 40 Result: 55	Target: 110	Target: 195	Target: 330

Service Head: Wendy S Walters

Performance status: On target

ACTIONS - Theme: 6. Create more jobs and growth throughout the county

Sub-theme: A. Regionally, by coordinating and delivering the Swansea Bay City Deal

Action	12985	Target date	22/06/2019
Action promised	As part of the City Deal we will deliver the project plan for the Life Science and Wellness Village. Including the development of detailed planning and space specifications; commencement of design and build phase ensuring community and public engagement.		
Comment	Following the submission of an outline planning application in March 2018, incorporating all village components surrounding the core Delta Lakes site, works have continued on both technical and supporting information with a view to enabling the application to be considered at a planning committee later this year 2018 Q4. The specification for both public sector buildings (Wellness Hub and Community Health Hub) have been advanced in support of the City Deal Business Case. Infrastructure provision necessary to support the development of these facilities, has also been scoped and will be developed further. Both infrastructure design and building design will need to be scoped over the coming weeks with a view to progressing details in accordance with the Architectural Stages of Development. The planning application can be viewed via the Carmarthenshire County Council planning portal Ref no S/36948		
Service Head: Wendy S Walters	Performance status: On target		
Action	13160	Target date	31/03/2023
Action promised	We will support the delivery of the £24million Yr Egin; to ensure the County fully benefits from the opportunities that will be created through the £1.3 billion investment through the Swansea Bay City Deal		
Comment	Continued support for Trinity Saint David via the development of the City Deal 5 case business case for phase 1 and phase 2 of Yr Egin and also the project under the EU LEADER Programme which focuses upon business development for the creative sector.		
Service Head: Wendy S Walters	Performance status: On target		
Action	13161	Target date	31/03/2019
Action promised	We will maintain the Swansea Bay City Deal Regional Office		
Comment	The Regional office has been working with both UK and Welsh Government to develop an annual implementation plan which will outline the work programme for the Regional Office.		
Service Head: Wendy S Walters	Performance status: On target		



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ACTIONS - Theme: 6. Create more jobs and growth throughout the county

Sub-theme: B. Locally, by delivering the Transformational Strategy Area Plans targeting urban, coastal and rural

Action	13162	Target date	31/03/2019
Action promised	We will deliver the Carmarthen, Ammanford & Rural transformational plan and deliver initiatives and projects including Pendine attractor; Margaret Street road widening; Carmarthen wetlands and Jacksons Lane development; Business Account Management, Start Ups and Incubation.		
Comment	Pendine Attractor Project currently out to tender and planning application submitted. Subject to consents projected start on site date in November. Margaret St Road Junction to commence August 18. Consultation event held on Wetlands project and final revisions to designs and approvals being undertaken / sought.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13163	Target date	31/03/2019
Action promised	We will deliver a Property Development Fund worth £8.6million (£3million from the Council and circa £5.6million private sector investment)		
Comment	Construction underway on 4 approved projects the first of which was completed in June 2018. The remaining three are due for completion in the Autumn. Four further projects are working up detailed applications for consideration in the autumn. Additional £1.5m from capital programme in 2019/20 has been advertised and applications invited by 3 September 2018.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13164	Target date	31/03/2019
Action promised	We will deliver the Cross Hands Growth Zone, Llanelli and the Coastal Belt Transformational Plan and deliver initiatives and projects including Opportunity St, Llanelli; Cross Hands East Phase 2; Strategic Employment Site; Workways + Buccaneer and Beacon Bursary.		
Comment	<p>A funding offer letter from Welsh Government in relation to the 2nd phase development of site infrastructure at Cross Hands East, in the sum of £2.44m, has been received and accepted. Proposals are focused upon developing a further 10 hectares of land for additional growth incorporating up to 4 large development plateaus. Total project cost £5.5m with CCC committing £2.45m. The long established CCC and WG Joint venture for Cross Hands contributing a further £650k</p> <p>Regeneration proposals continue within Llanelli town centre with development opportunities being marketed. We continue to work with Welsh Government post Opportunity Street and are engaged within a regional funding bid under Welsh Government's Targeted Regeneration Investment (TRI) programme. The Workways + and Buccaneer projects are progressing well with support for both long term unemployed and businesses continuing under the objectives of respective projects.</p> <p>In this year's Beacon Bursary competition ten applicants' business plans were shortlisted as finalists. The finalists were invited to present their business proposals to a panel of three judges at the Beacon Bursary awards event (held on 26th June). Winners were:</p> <ul style="list-style-type: none"> • First place – Amanda Thomas (Business name: Biscuits Barkery, developing products within the dog treats niche) • Runner up – Hanna Symis (Business name: Sewing Circus, manufacturing clothing for children challenging the status quo i.e. skirts with pictures of dinosaurs) • Second runner up – Elizabeth Diamon, Sue Diamond and Lisa Ariffin – (Business name – Adam, Eve and Green, providing various environment-friendly gardening products) <p>Prizes offered are:</p> <ul style="list-style-type: none"> • Winner: - £5000 financial support, up to 12months free desk space in the business incubation office at The Beacon Centre for Enterprise in Dafen, Llanelli, Support from business mentors • Runner up - £2000 financial support, 6 months office space at the Beacon Centre for Enterprise in Dafen, Llanelli, • Second runner up - £1000 financial support, 6 months office space at the Beacon Centre for Enterprise in Dafen, Llanelli <p>All presenters at final's day were thanked for their presentations and were praised on their efforts and ideas. All have been contacted since the final with some referred to Business Wales for additional help with their business planning and informed of upcoming workshops, such as, a Business Growth Masterclasses and a workshops held by superfast Wales</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	13165	Target date	31/03/2019
Action promised	We will develop Local Employment Sites across the County as part Transformations: strategic regeneration plan for Carmarthenshire		
Comment	A review and update of the Transformations document will be undertaken this year to acknowledge the progress already made since its launch in 2015. The development of local employment sites will be a key consideration. Initial proposals are already being formed within 'candidate site' applications currently being formed and submitted to the planning department for consideration under its review of the Carmarthenshire Local Development Plan.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13166	Target date	31/03/2019
Action promised	We will develop a programme to support small business across the County		
Comment	<p>The County Council has recently launched two new business grants supporting both business creation and business growth. The aim is to assist local businesses and inward investors to grow and prosper, resulting directly in the creation of jobs throughout the County, thus improving the local economy. The Fund is a third party grant scheme, which will include support towards capital expenditure projects and specialist revenue expenditure, where new jobs are created as a result of the support. Grants are available between £1000 and £10,000. Each grant award is based upon 50% of eligible costs OR a maximum of £5000 per job created whichever is the lesser. (At least one new job must be created in order to access the fund). The minimum grant award is £1000 (based on at least one new job created) and the maximum grant award per business is £10,000 (based on at least 2 jobs being created)</p> <p>Eligible business sectors include -</p> <ul style="list-style-type: none"> • Advanced Materials and Manufacturing; • Construction; • Creative Industries; • Energy and Environment; 		

	<ul style="list-style-type: none"> • Finance and Professional Services; • Information Technology and Telecoms;Life Sciences; • Food & Drink; • Tourism • Retail • Care <p>An initial closing date for the first round of applications will close later this summer with applications to be considered at a September panel</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	13167	Target date	31/03/2023
Action promised	We will Deliver Transformational town centre developments in Llanelli		
Comment	<p>A regional funding application for the next Welsh Government regeneration programme has been submitted and awaits approval. The Targeted Regeneration Investment Programme 2018-2021 (TRI) is a follow on from the Vibrant and Viable Places programme.</p> <p>A draft regeneration delivery plan for the town centre is in progress and will be presented to the Town Centre Task Force in the Autumn with a public awareness session to be held circa September.</p> <p>As part of the regeneration delivery plan, three development sites have been highlighted. These sites received Executive Board endorsement on the 4th June to be advertised on the open market . The opportunity to redevelop the building has been openly marketed, launched on 13th July, with an advert placed in the Western Mail on the 14th along with the potential redevelopment of other Llanelli town centre premises.</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	13168	Target date	31/03/2023
Action promised	We will further develop the Carmarthenshire Coastal Belt at Pembrey		
Comment	In the final stages of completing a master-plan covering the Pembrey Peninsular linking in with colleagues in Leisure to develop and deliver proposals moving forward.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13169	Target date	31/03/2023
Action promised	We will further develop the Carmarthenshire Coastal Belt at Pendine		
Comment	Pendine Attractor - Tenders currently being evaluated, planning application submitted. Works to commence subject to permissions November 2018 with completion anticipated in April 2020.		
Service Head: Wendy S Walters		Performance status: On target	



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ACTIONS - Theme: 6. Create more jobs and growth throughout the county Sub-theme: C. By identifying and addressing the issues facing rural communities			
Action	13171	Target date	31/03/2019
Action promised	We will deliver the Rural Enterprise Fund worth £4.3million (£2million from the Council and circa £2.3million private sector investment).		
Comment	<p>9 projects fully completed and open for business (Tea By The Sea (Pendine); Cambrian Ice Cream (Pendine); Sauro Architectural design (Carmarthen); Natures Best Catering (Pendine); Lewis Retail (Gorslas); Pebble & Cheese (Carmarthen); HDG Farm Supplies (St Clears); Morgan Marine (Llandybie); Pryd Ltd (Ferry-side)</p> <p>Work is progressing on a further 6 projects that have been approved:</p> <ul style="list-style-type: none"> • Deintyddfa Emlyn (NE) – Construction underway on new dental practice completion expected • Hayden Dental (Carmarthen) – Construction underway on expansion and improvement completion expected October 2018 • Cywion Bach (Idole) – Construction Underway due for completion September 2018 • Lanes Car Workshops (Pendine) – Construction to commence October 2018, completion January 2019 • Complete Accident Solutions (Brynamman) – Construction commenced due for completion March 2019 • LHP Accountants (Pensarn) – Scheduled to commence Oct 18 <p>A further 8 projects have been approved at stage 1 and are working up their stage 2 applications with a further 1 projects under consideration (deferrals)</p> <p>Further launch of additional £1m of CCC capital funding allocated to scheme was launched in June 2018.</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	13172	Target date	31/03/2019
Action promised	We will consider opportunities to work with other local authorities and partners to establish a Rural Deal to focus on rural regeneration.		
Comment	Continued engagement with Rural Local Authorities on the development of a potential rural deal.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13174	Target date	31/03/2020
Action promised	We will consider options for ensuring the most effective use of the Council farm estate to support affordable farming initiatives.		
Comment	The Rural Estate Policy is being considered for review in due course to reinforce the Executive Board strategic aim of supporting affordable farming initiatives by 31/3/2020		
Service Head: Jonathan Fearn		Performance status: On target	
Action	13175	Target date	31/03/2019
Action promised	We will establish regeneration initiatives to focus on the development of the rural market towns in the County		
Comment	Work has commenced in the submission of a funding bid to Welsh Government for the authority to develop a town plans for a number of market towns across the authority. Baseline work has started in Llandovery and we will be looking to move onto St. Clears shortly.		
Service Head: Wendy S Walters		Performance status: On target	

ACTIONS - Theme: 6. Create more jobs and growth throughout the county Sub-theme: D. By developing learning, skills, employability and encouraging a spirit of entrepreneurship...			
Action	13176	Target date	31/03/2023
Action promised	We will deliver the £30million Skills and Talent Initiative to ensure the County fully benefits from the opportunities that will be created through the £1.3 billion investment through the Swansea Bay City Deal.		
Comment	The Regional Skills Partnership has submitted the business plan to Welsh Government for the Skills and Talent Initiative to support the development of the new skills that will be required to support the development of the 10 project that make up the City Deal and also to support the up-skilling of the existing workforce, making the region a more skilled economy that will retain its young people to be employed within the new and innovative projects that will be developed as part of the deal.		
Service Head: Wendy S Walters		Performance status: On target	



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ACTIONS - Theme: 6. Create more jobs and growth throughout the county			
Sub-theme: E. Developing Carmarthenshire as a dynamic economy			
Action	13177	Target date	31/03/2019
Action promised	We will investigate and monitor the impact of BREXIT on the economy of Carmarthenshire		
Comment	Ongoing monitoring of the impact of Brexit. Working closely with the WLGA.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13178	Target date	31/03/2019
Action promised	We will maximise external funding in order to realise county wide economic activities and to support the growth of the third sector		
Comment	Working with external funders in order to maximise the amount of European and lottery funding into the County		
Service Head: Wendy S Walters		Performance status: On target	
Action	13180	Target date	31/03/2019
Action promised	We will ensure the Council uses its stock and assets to facilitate economic development within the County.		
Comment	The council has transferred management and control of Burry Port Harbour to the private sector. This will enable the asset to benefit from significant investment for the benefit of the local economy.		
Service Head: Wendy S Walters		Performance status: On target	
Action	13181	Target date	31/03/2019
Action promised	We will lead on and complete all land acquisitions required to facilitate strategic highway schemes such as Cross Hands Economic Link Road and Towy Valley Cycleway		
Comment	<p>Terms agreed with all landowners on Tirydail Lane roundabout Ammanford.</p> <p>Terms agreed with six landowners for the second phase of the Economic Link Road at Gorslas/Penygroes.</p> <p>CPO being sought for ELR2 scheme and Towy Valley Cycle Path. Sales by Agreement progressing well bought no guarantee of acquisitions without CPO.</p> <p>Acquisitions on Tirydail Lane Roundabout 90% completed. Terms agreed with five landowners affected by the Tywi Valley Cycle Path.</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	13182	Target date	31/03/2019
Action promised	We will develop and deliver the Countywide Tourism Destination Management Plan 2015-2020 and support the promotion of Carmarthenshire as an attractive and quality place to visit and stay.		
Comment	<p>A great deal of planning went into the annual task and finish project of capturing the economic performance of the tourism sector for Carmarthenshire for the year 2017. The quality of the information relies upon accurate data being delivered by partners from accommodation, attractions, events and hospitality. Called the "STEAM" report, 2017 set of figures produced the largest growth for the County in all sectors since reporting began in 1999 with the sector now worth £433million to the local economy, an increase of 7.8% on 2016. Amongst a number of impressive %increases, the rise in people staying overnight in paid for accommodation is outstanding as this is extremely beneficial to the whole county supply chain</p> <p>We have represented the Council/County at the quarterly South West Wales Regional Tourism Forum as well as providing local knowledge and data on applications for funding through either their tourism investment grant or small business fund (four this quarter).</p> <p>We have provided a number of new Carmarthenshire coastal drone and animation "videos" to support the national Year of the Sea campaign which is a multi channel, year-long campaign with TV and social media.</p> <p>Public Relations (PR) has also been utilised as a promotional tool as we can access exposure across the UK which offers an immediate tangible return for those businesses we work with. The process is not one of issuing press releases but of Council staff researching and putting together a collection of visitor products that target seasonal ideas which are then offered to the national media in an attempt to entice them to visit and subsequently write about their visit.</p> <p>With a major focus upon maximising the exposure created by the hosting of the cycling event the Tour of Britain later in the year, 5 new road cycling routes were created and then promoted to major UK media outlets. This led to personal visits being arranged for travel writers from the Guardian, Times, Financial Times, Daily Telegraph to visit as well as other feature articles delivered on family holidays in the Daily Mirror and best magazine as well as page size features on the best hotel to stay in the Guardian newspaper. Already in this quarter, these articles, features and stories have reached over 4million traditional media users with their online sections reaching many times this, ensuring high visibility of Carmarthenshire as an attractive place to visit</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	13183	Target date	31/03/2019
Action promised	We will review third party grant aid in relation to Welsh Language requirements.		
Comment	Meetings have been held with policy officers to discuss and review our guidelines and processes in relation to grant aid and welsh language requirements and measures are being put in place.		
Service Head: Wendy S Walters		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



Theme: 6. Create more jobs and growth throughout the county
Sub-theme: F. Overarching Performance Measures

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of undisputed invoices which were paid in 30 days CFH/006	Not applicable		Q1: 94.4 End Of Year: 92.8	Target: 93.5 Result: 95.1 Calculation: (59176 ÷ 62212) × 100	Target: 93.5	Target: 93.5	Target: 93.5
Comment	An increase from the previous Quarter EOY 2017/18						
Service Head: Randal Hemingway			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs created with Regeneration assistance EconD/001	Not applicable		Q1: 8.0 End Of Year: 352.5	Target: 15.0 Result: 18.0	Target: 30.0	Target: 45.0	Target: 263.0
Comment	18 jobs created to date through Business Development & Engagement activity (Llanelli, Coast & Cross Hands)						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs accommodated with Regeneration assistance EconD/002	Not applicable		Q1: 0.0 End Of Year: 195.0	Target: 0.0 Result: 0.0	Target: 25.0	Target: 25.0	Target: 97.0
Comment	Jobs accommodated target figure associated with development expected to be delivered later in the financial year.						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people placed into jobs with Regeneration assistance. EconD/003	Not applicable		Q1: 42.0 End Of Year: 250.5	Target: 20.0 Result: 39.0	Target: 40.0	Target: 60.0	Target: 116.0
Comment	39 people assisted into jobs via Workways, Communities for work & Communities for work + schemes						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The level of Private Sector Investment / external funding secured (£) EconD/008	Not applicable		Q1: 3061942 End Of Year: 16721475	Target: 1500000 Result: 4950173	Target: 3000000	Target: 4500000	Target: 13373763
Comment	£4.95m PSI / external funding secured in first quarter via CREF, Bureau, C4W, Legacy, Fusion, and Cross Hands East SES Phase 2						
Service Head: Wendy S Walters			Performance status: On target				

Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19

Theme: 7. Increase the availability of rented and affordable homes
Sub-theme: A. Affordable Homes Delivery Plan

Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of affordable homes delivered as part of the affordable homes plan 2016-21	Not applicable		Q1: 69	Target: 60	Target: 120	Target: 180	Target: 236
7.3.2.24			End Of Year: 235	Result: 81			
Service Head: Jonathan Morgan			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of new additional properties managed by our internal social lettings agency	Not applicable		Q1: 10	Target: 15	Target: 30	Target: 45	Target: 60
7.3.2.25			End Of Year: 63	Result: 23			
Service Head: Jonathan Morgan			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of empty private properties brought back into use	6.90	4.69	Q1: 0.90	Target: 0.98	Target: 3.52	Target: 5.09	Target: 7.24
PAM/013			End Of Year: 6.90	Result: 2.62			
			Calculation: $(67 \div 2554) \times 100$				
Service Head: Jonathan Morgan			Performance status: On target				
Measure Description	2017/18 Comparative Data			2018/19 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average number of calendar days taken to complete all housing repairs	Not applicable		New measure	Target: 16.6	Target: 16.6	Target: 16.6	Target: 16.6
PAM/037				Result: 16.0			
			Calculation: $68420.85 \div 4279$				
Service Head: Jonathan Fearn			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



ACTIONS - Theme: 7. Increase the availability of rented and affordable homes			
Sub-theme: A. Affordable Homes Delivery Plan			
Action	12545	Target date	31/03/2021 (original target 31/03/2018)
Action promised	We will support all Council tenants through Welfare Reform as changes are implemented and deliver Universal Credit action plan in order to maximise income and develop new training and employment opportunities.		
Comment	We have a comprehensive action plan in place which involves targeting support and advice to those most effected by the welfare reform changes. Housing officers are visiting tenants to support and advise them through the main changes. We are closely working with partners to ensure specialist support is in place to help manage income they receive in a better way.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13184	Target date	30/06/2018
Action promised	We will deliver a clear affordable homes commissioning plan which will inform the newly established Local Housing Trading Company's Business Plan.		
Comment	The Local Housing Company is in the process of confirming its detailed business plan and this will be based on a robust assessment of housing need and the different options that will be needed in different parts of the County.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13185	Target date	31/03/2021
Action promised	We will deliver the Swansea Bay City Deal programme to develop 'Homes as Power Stations' to help generate sustainable and affordable homes and address fuel poverty for our residents		
Comment	A detailed business plan has now been developed for the "Homes as Power Stations" project as part of the Swansea Bay City Deal. This will result in additional energy efficient measures being invested in new homes as well as retrofitting to existing ones.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13186	Target date	31/12/2018
Action promised	We will engage with tenants and key partners to maintain the Carmarthenshire Home Standard for all Council owned properties.		
Comment	We have visited 400 tenants to ascertain their views on Carmarthenshire Homes Standard plus. Further events are planned over the summer months. We will also by September have the published results of the Health Impact Study which will give a clear indication on the health impact the Carmarthenshire Homes Standard has had on tenants and whether further improvements or investment is required.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13187	Target date	31/12/2018
Action promised	We will develop actions to deliver a sustainable future for the Station Road area in Llanelli by engaging with the community		
Comment	Following a number of preliminary meetings Chaired by Cllr Campbell and involving local elected members and other key stakeholders, the group agreed to setting up Grŵp Llywio Tyisha Steering Group. The group has confirmed membership, terms of reference, and a project plan. The steering Group will oversee the planning for a consultation exercise with residents of Tyisha and other stakeholders.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13188	Target date	31/12/2018
Action promised	We will develop actions to deliver a sustainable future for the Station Road area in Llanelli by creating an ambitious but sustainable master plan		
Comment	"Planning for Real" exercise has begun for the Station Road area. This involves detailed engagement with residents and businesses in the area and will inform the detailed costed master plan for the area. It is expected the engagement exercise will be completed by September/October 2018.		
Service Head: Jonathan Morgan		Performance status: On target	
Action	13189	Target date	31/12/2018
Action promised	We will develop actions to deliver a sustainable future for the Station Road area in Llanelli with development of a costed delivery plan		
Comment	"Planning for Real" exercise has begun for the Station Road area. This involves detailed engagement with residents and businesses in the area and will inform the detailed costed master plan for the area. It is expected the engagement exercise will be completed by September/October 2018.		
Service Head: Jonathan Morgan		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



ACTIONS - Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)
Sub-theme: A. Eat and breathe healthily

Action	13190	Target date	29/03/2019 (original target 31/07/2018)
Action promised	We will review catering provision across the Leisure Division		
Comment	<p>The Carmarthenshire Brand - Caffi Calon is at the development stage with a pilot location to be either at the Ski Centre or the new play centre in Carmarthen Leisure Centre. Development of the food offer with Castell Howell and a marketing plan of offers will follow.</p> <p>A review of the Food & Beverage discussion document for Pembrey Country Park is with DMT for consideration.</p> <p>A five year training programme for Catering staff to include apprentices, Barista coffee and Customer service Training is being developed.</p> <p>Delta Lakes project – Catering survey to go out in September to all users in Llanelli Leisure centre and students in Coleg Sir Gar to inform the food offer.</p>		
Service Head: Ian Jones		Performance status: On target	
Action	13194	Target date	31/03/2019
Action promised	We will work with community organisations to improve access to the network of footpaths and bridleways across the County.		
Comment	The Recreation and Access team continue to work closely with local town and community councils, the Local Access Forum, and key partners such as the British Horse Riders Society to prioritise footpath and bridleway maintenance and improvement schemes.		
Service Head: Ian Jones		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



ACTIONS - Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)			
Sub-theme: B. Physical Activity			
Action	12601	Target date	30/09/2019 (original target 31/03/2018)
Action promised	We will manage a Workplace Health & Well-being Co-ordinator & team of champions to effect change in physical & mental well-being activity levels of staff and adults on a sustainable basis for the department.		
Comment	<p>The Authority's Health and Wellbeing Coordinator has been in post now for just 18 months. The Health and Wellbeing programme seeks to encourage and support employees to make positive lifestyle changes and take responsibility for their health, through provision of advice, support, events and activities. The programme is led by the Health and Wellbeing Co-ordinator, supported by a network of 'Health & Wellbeing Champions'. The Champions are authority employees volunteering for this role in addition to their current duties throughout the organisation who provide support and advice to colleagues. The Coordinator has been working 3 days a week for the past 18 months with a focus on achievable programs and employee health and wellbeing interventions. To date a number of health and wellbeing events have been held across the Authority ranging from employee lung function tests to a Health and Wellbeing Fair which consisted of a variety of stalls all focussed on informing and improving the health and wellbeing of the workforce. Targeted interventions have also been developed, HR have undertaken a piece of work in relation to sickness absence statistics and have developed a report detailing which departments within the Authority are at highest risk. This has helped determine where targeted interventions are required for a team or section and by working with HR, Occupational Health and Health and Safety an appropriate program of intervention has been developed where required. The post as of 1st April 2018 now falls under the line management of colleagues in Occupational Health and is being funded by the Communities, Environment and Education departments with a specific remit of reducing sickness absence and improving employee wellbeing in general. We are currently looking to take on another 3 day Coordinator post to assist with the continued roll out of the project. This will ensure that the Authority continues to provide a support mechanism for employees to focus on and improve their Health and Wellbeing which has the potential to reduce sickness levels and improve the productivity of employees whilst they are in work.</p>		
Service Head: Ian Jones		Performance status: On target	
Action	12602	Target date	31/03/2019 (original target 31/03/2018)
Action promised	We shall invest in the County's leisure centre provision with the development of a new facility in Llanelli as part of the Wellness Village		
Comment	Further work undertaken to fine tune the specification. Group also contributing toward Skills, education and learning group set up for wider project. Regular reports provided to project board		
Service Head: Ian Jones		Performance status: On target	
Action	13195	Target date	31/03/2023
Action promised	We will implement the Cycling Strategy for Carmarthenshire that will focus on 5 key strategic themes. 1- Education, Development & Training; 2-Infrastructure and Facilities; 3-Marketing & Branding; 4-Tourism and 5 - Events		
Comment	Strategy presented to EB by colleagues in Environment Dept and approved. Strategic governance structure and groups in place. Velodrome project completed. Closed Circuit track due for completion end June '18. Tywi Valley project well underway. Focus on Tour of Britain Grand Depart on 2nd Sept '18. Development work ongoing		
Service Head: Ian Jones		Performance status: On target	
Action	13196	Target date	31/03/2019
Action promised	We will review and implement an improved pathway of aquatics provision that enables participants to reach their full potential.		
Comment	New Aquatics lead appointed and review underway with clubs, Swim Wales and site managers		
Service Head: Ian Jones		Performance status: On target	
Action	13198	Target date	31/03/2019
Action promised	We will develop a new 3G pitch and improved parking facilities in Ammanford and track improvements at Carmarthen leisure centre.		
Comment	Feasibility work initiated with property services		
Service Head: Ian Jones		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2018/19



ACTIONS - Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity) Sub-theme: C. Mental Health			
Action	13200	Target date	31/03/2020
Action promised	We shall improve and develop the infrastructure and facilities at Pembrey Country Park to enable it to become a first class facility for residents and visitors.		
Comment	New Amenity Block at campsite due to open Aug 2018. 60 Caravan and camping pitches upgrades with water and power supply, thus increasing income generating potential. Closed Circuit cycle track due to open Aug `18. Plans for restaurant re-furb progressing with aim to re-open Easter 2018		
Service Head: Ian Jones		Performance status: On target	
Action	13201	Target date	31/03/2019
Action promised	We will deliver a £2million programme to re-develop Burry Port Harbour.		
Comment	New RNLI building under construction. Once complete, old RNLI building to become new harbour office, with toilet and shower facilities installed, along with a cafe. Harbour being managed by Marine Group since 1st April. New re-fuelling facilities and boat hoist being installed over coming months. Harbour toilets on West side being advertised for asset transfer and development. Wider regeneration of sites around harbour being managed through Regeneration team, with site adjacent to East Dock already advertised for development.		
Service Head: Ian Jones		Performance status: On target	
Action	13202	Target date	31/03/2019
Action promised	We will celebrate and promote Carmarthenshire's rich cultural and sporting achievements and diversity.		
Comment	Action comprises an annual celebration of culture event and also supporting the appointed Town (Ammanford) and Village (Llansteffan) of Culture 2018. The celebration event took place at the Ffwrnes theatre on 6th April where 150+ nominations were received for accolades across 8 awards for cultural excellence. Ammanford and Llansteffan are hosting a program of cultural events throughout the year.		
Service Head: Ian Jones		Performance status: On target	

ACTIONS - Theme: 9. Support good connections with friends, family and safer communities Sub-theme: B. promote and develop strong connections for people, places and organisations			
Action	13207	Target date	31/03/2019
Action promised	We will support community groups and organisations to promote and publicise the rich variety of community event being held in Carmarthenshire from agricultural shows, festivals and carnivals to exhibitions, concerts and performances.		
Comment	The RDP Leader funded events project is coming to its conclusion in July 2018 and as such we are preparing the paperwork for financial closure as well as ensuring the findings from the 18month project add up to a set of positive actionable items. Over 180 event organisers have signed up the Carmarthenshire event network circle with 49 active within the closed Facebook page. During this period pilot event based seminars were held in 3 Carmarthenshire towns with over 70 businesses / organisations attending. These towns were Llandovery, Carmarthen and Newcastle Emlyn The events support scheme using a core £20,000 budget from the Council has proved extremely popular with it over subscribed by the end of this period. There has been a real range in the type of event applying from sporting to community to niche with the applicants now putting through requests for events much further in advance (we have an application for June 2019 already!)		
Service Head: Deina Hockenfull		Performance status: On target	

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COMMUNITY SCRUTINY COMMITTEE

4th OCTOBER 2018

Revenue & Capital Budget Monitoring Report 2018/19

To consider and comment on the following issues:

- That the Scrutiny Committee receives the budget monitoring report for the Housing, Regeneration, Planning and Leisure & Recreation Services and considers the budgetary position.

Reasons:

- To provide Scrutiny with an update on the latest budgetary position as at 30th June 2018, in respect of 2018-19.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Linda Evans (Housing)
- Cllr. Emlyn Dole (Economic Development)
- Cllr. Peter Hughes-Griffiths (Culture, Sport & Tourism)
- Cllr. David Jenkins (Resources)

Directorate: Corporate Services	Designation:	Tel No. / E-Mail Address:
Name of Service Director: Chris Moore	Director of Corporate Services	01267 224120 CMoore@carmarthenshire.gov.uk
Report Author: Chris Moore		

EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

4th OCTOBER 2018

Revenue & Capital Budget Monitoring Report 2018/19

The Financial monitoring Report is presented as follows:

Revenue Budgets

APPENDIX A

Summary position for the Community Scrutiny Committee. Services within the Community Scrutiny remit are forecasting a £331k overspend.

APPENDIX B

Report on the main variances on agreed budgets.

APPENDIX C

Detail variances for information purposes only.

APPENDIX D

The HRA is forecasting a £98k underspend to the year end.

Capital Budgets

APPENDIX E

Details the main variances on capital schemes, which shows a forecasted net spend of £34,755k compared with a working net budget of £35,001k giving a **£-246k** variance. The variance will be slipped into future years, as the funding will be required to ensure that the schemes are completed.

APPENDIX F

Details all Capital Regeneration Schemes

APPENDIX G

Details all Capital Leisure Schemes

APPENDIX H

Details all Capital Housing General Fund (Private Housing) Schemes

APPENDIX I

Details all Capital Housing HRA (Public Housing) Schemes

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue - The Regeneration, Planning, Leisure & Recreation and Non-HRA Housing Services show a net variance of £331k and the HRA Housing Service shows a -£98k variance against the 2018/19 approved budgets.

Capital - The capital programme shows a net variance of £-246k against the 2018/19 approved budget.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2018/19 Budget	Corporate Services Department, County Hall, Carmarthen

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Community Scrutiny Report
Budget Monitoring as at 30th June 2018 - Summary

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Regeneration	4,003	-2,322	5,407	7,088	5,275	-3,576	5,407	7,106	18
Planning	4,097	-2,354	282	2,026	4,142	-2,089	282	2,335	309
Leisure & Recreation	14,371	-7,087	4,633	11,917	14,360	-7,076	4,633	11,917	0
Council Fund Housing	9,274	-8,012	243	1,505	10,120	-8,855	243	1,508	3
GRAND TOTAL	31,745	-19,775	10,565	22,535	33,897	-21,597	10,565	22,865	331

Community Scrutiny Report

Budget Monitoring as at 30th June 2018 - Main Variances

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Division	Working Budget		Forecasted		June 2018 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Regeneration						
Regeneration - Core Budgets						
The Beacon	143	-136	180	-151	22	Overspend mainly due to additional cleaning costs
Planning						
Planning Admin Account	334	-9	417	-109	-18	Staff vacancies £7.2k, projected over-achievement of income £2.1k, various net underspends £8.2k
Building Control - Other	174	0	189	-0	15	£30k efficiency saving not currently being achieved. Partly offset by vacant post and underspends against some account headings.
Minerals	339	-205	301	-180	-13	Underspend mainly due to charging out of staff to projects as a 'direct cost'.
Development Management	1,477	-1,265	1,465	-893	360	Overspend due to ongoing shortfall in income which is driven by a small number of larger schemes which attract higher planning fees. This mirrors the trend across Wales.
Conservation	407	-31	364	-18	-30	Underspend due to staff vacancies
Leisure & Recreation						
Pendine Outdoor Education Centre	486	-326	503	-290	52	Reduced income due to enforced closure of centre earlier in year due for building safety compliance works affecting bookings
Pembrey ski shop	0	0	10	0	10	Ski shop closed after easter and forecast represents the write down of stock at year end
Sport & Leisure West	261	-33	240	-33	-21	In year staff vacancy
Gwendraeth Sports Centre	7	-4	-21	0	-24	Forecast underspend relates to backdated NNDR refund
Sport & Leisure General	971	-56	948	-56	-23	In year staff vacancy
Llanelli Leisure Centre	1,237	-1,016	1,216	-981	14	Projected shortfall of income to budget
Pembrey Country Park	654	-697	653	-728	-32	Forecast excess income from Caravan/Camping
Carmarthen Museum, Abergwili	161	-16	172	-16	11	One off relocation expenses £6k plus increased NNDR £5k
Museums General	173	0	206	0	33	Contribution to Documentation Assistant post £9k, temporary storage rental £7k, unable to achieve vacancy factor £17k
Council Fund Housing - no significant variances						
Other Variances					-24	
Grand Total					331	

Community Scrutiny Report

Budget Monitoring as at 30th June 2018 - Detail Monitoring

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration										
Regeneration - Core Budgets										
Parry Thomas Centre	30	-30	0	0	65	-65	0	0	0	
Betws wind farm community fund	87	-87	1	2	87	-87	1	2	-0	
Welfare Rights & Citizen's Advice	130	0	2	131	130	0	2	131	0	
Llanelli Coast Joint Venture	142	-142	5	5	142	-142	5	5	-0	
The Beacon	143	-136	42	49	180	-151	42	71	22	Overspend mainly due to additional cleaning costs
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	429	0	5,062	5,491	429	0	5,062	5,491	-0	
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	485	0	45	530	485	0	45	530	-0	
Community Development and External Funding	627	0	107	734	623	0	107	729	-5	
Regeneration - Externally Funded Schemes										
GT RDP LEADER	751	-750	27	28	907	-906	27	28	0	
GT Regional Engagement Team	233	-233	1	2	162	-161	1	2	0	
GT Fusion Challenge	30	-30	0	0	30	-30	0	0	-0	
GT Communities for Work	163	-162	21	22	163	-162	21	22	-0	
GT Legacy Fund	110	-110	0	0	110	-110	0	0	0	
GT RLP Transition	0	0	0	0	184	-184	0	0	0	
GT Workways Plus	255	-253	51	53	554	-553	51	53	0	
GT Exploitation of Digital Technology in Carmarthenshire	0	0	0	0	3	-3	0	-0	-0	
GT Event Organisers Network	0	0	0	0	10	-10	0	-0	-0	
GT Mobile & pop up hubs	0	0	0	0	4	-4	0	0	0	
GT Bucanier	115	-114	8	8	98	-98	8	8	0	
GT Pendine Visitor Attractor (VW)	48	-48	0	0	48	-48	0	0	0	
GT Celtic Routes	0	0	0	0	636	-636	0	-0	-0	
GT Communities for Work Plus	227	-227	0	0	227	-227	0	0	0	
GT Match Funding Earmarked for Future Schemes	0	0	34	34	0	0	34	34	0	
Regeneration Total	4,003	-2,322	5,407	7,088	5,275	-3,576	5,407	7,106	18	
Planning										
Planning Admin Account	334	-9	-97	229	417	-109	-97	211	-18	Staff vacancies £7.2k, projected over-achievement of income £2.1k, various net underspends £8.2k
Building Regulations Trading - Chargeable	481	-536	55	0	414	-469	55	0	0	

Community Scrutiny Report

Budget Monitoring as at 30th June 2018 - Detail Monitoring

Page 108	Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000	Notes
		Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
	Building Regulations Trading - Non-chargeable	30	0	7	37	28	0	7	35	-2	
	Building Control - Other	174	0	13	187	189	-0	13	202	15	£30k efficiency saving not currently being achieved. Partly offset by vacant post and underspends against some account headings.
	Build Control Other Works	0	0	0	0	0	0	0	0	0	
	Minerals	339	-205	45	179	301	-180	45	165	-13	Underspend mainly due to charging out of staff to projects as a 'direct cost'.
	Policy-Development Planning	576	-28	34	582	593	-48	34	578	-4	
	Development Management	1,477	-1,265	181	392	1,465	-893	181	753	360	Overspend due to ongoing shortfall in income which is driven by a small number of larger schemes which attract higher planning fees. This mirrors the trend across Wales.
	Tywi Centre	33	-34	9	8	20	-19	9	9	1	
	Conservation	407	-31	30	407	364	-18	30	377	-30	Underspend due to staff vacancies
	Caeau Mynydd Mawr - Marsh Fritillary Project	132	-132	4	4	128	-128	4	4	-0	
	ESD grant - Natural Resource Management	46	-46	0	0	46	-46	0	0	0	
	Morfa Berwick S.106 fund	11	-11	0	0	11	-11	0	0	0	
	WPD Grid Connection S.106 Project	57	-57	1	1	57	-57	1	1	-0	
	GT South Wales Regional Aggregates Working Party	0	0	0	0	49	-49	0	-0	-0	
	GT Waste planning monitoring report	0	0	0	0	17	-17	0	-0	-0	
	GT Heritage for Schools	0	0	0	0	44	-44	0	0	0	
	Planning Total	4,097	-2,354	282	2,026	4,142	-2,089	282	2,335	309	
	Leisure & Recreation										
	Millenium Coastal Park	223	-38	969	1,154	223	-38	969	1,154	-0	
	Burry Port Harbour	86	-127	191	150	86	-127	191	150	0	
	Discovery Centre	82	-111	92	63	82	-111	92	63	-0	
	Pendine Outdoor Education Centre	486	-326	75	235	503	-290	75	288	52	Reduced income due to enforced closure of centre earlier in year due for building safety compliance works affecting bookings
	Pembrey ski shop	0	0	0	0	10	0	0	10	10	Ski shop closed after easter and forecast represents the write down of stock at year end
	Pembrey Ski Slope	357	-319	127	165	371	-343	127	155	-9	
	Sport & Leisure West	261	-33	22	250	240	-33	22	228	-21	In year staff vacancy
	Newcastle Emlyn Sports Centre	276	-128	24	172	276	-130	24	169	-3	
	Carmarthen Leisure Centre	1,283	-1,329	648	602	1,281	-1,323	648	606	4	
	St Clears Leisure Centre	138	-40	86	184	139	-40	86	186	2	

Community Scrutiny Report

Budget Monitoring as at 30th June 2018 - Detail Monitoring

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Bro Myrddin Indoor Bowling Club	0	0	75	75	0	0	75	75	0	
Sport & Leisure East	208	-65	16	159	208	-65	16	159	0	
Amman Valley Leisure Centre	734	-682	79	130	723	-668	79	134	4	
Brynamman Swimming Pool	0	0	7	7	0	0	7	7	0	
Llandovery Swimming Pool	193	-85	15	123	191	-75	15	131	8	
Garnant Golf Course	0	0	1	1	0	0	1	1	0	
Gwendraeth Sports Centre	7	-4	4	6	-21	0	4	-18	-24	Forecast underspend relates to backdated NNDR refund
Dinefwr Bowling Centre	5	0	93	98	5	0	93	98	0	
5 x 60 (E)	224	-282	9	-48	224	-282	9	-48	0	
Dragon Sport (E)	118	-56	26	88	118	-56	26	88	-0	
LAPA Additional Funding (E)	26	-26	0	0	26	-26	0	0	-0	
Sport & Leisure General	971	-56	44	959	948	-56	44	936	-23	In year staff vacancy
National Exercise Referral Scheme (E)	175	-175	8	8	175	-175	8	8	0	
Sport & Leisure South	177	-34	18	162	177	-34	18	162	0	
Llanelli Leisure Centre	1,237	-1,016	587	807	1,216	-981	587	821	14	Projected shortfall of income to budget
Coedcae Sports Hall	42	-14	3	32	42	-14	3	32	-0	
ESD Rev Grant - Ynys Dawela	43	-43	1	1	43	-43	1	1	0	
Wales Coast Path Maintenance Fund (E)	73	-73	1	1	73	-73	1	1	-0	
Country Parks General	451	0	70	521	447	0	70	517	-3	
Outdoor Recreation - Staffing costs	148	-48	90	190	153	-48	90	195	5	
Pembrey Country Park	654	-697	26	-17	653	-728	26	-49	-32	Forecast excess income from Caravan/Camping
Llyn Lech Owain Country Park	88	-31	18	76	88	-31	18	76	0	
Carmarthen Library	411	-33	141	520	408	-33	141	517	-3	
Ammanford Library	265	-14	43	294	267	-14	43	295	1	
Llanelli Library	438	-32	123	528	442	-33	123	532	4	
Community Libraries	210	-9	166	366	203	-10	166	358	-7	
Libraries General	1,069	-2	60	1,127	1,084	-11	60	1,133	6	
Mobile Library	118	0	11	129	117	0	11	128	-1	
School Libraries General	0	0	0	0	0	0	0	0	0	
Carmarthen Museum, Abergwili	161	-16	86	231	172	-16	86	242	11	One off relocation expenses £6k plus increased NNDR £5k
Kidwelly Tinplate Museum	16	0	1	17	8	0	1	9	-8	
Pendine Howard Museum	61	-9	54	106	57	-11	54	100	-6	
Museum of speed, Pendine	70	-24	20	66	70	-26	20	65	-2	
Museums General	173	0	12	185	206	0	12	218	33	Contribution to Documentation Assistant post £9k, temporary storage rental £7k, unable to achieve vacancy factor £17k
Archives General	130	-2	44	172	126	-1	44	170	-3	

Community Scrutiny Report

Budget Monitoring as at 30th June 2018 - Detail Monitoring

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Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Arts General	67	0	14	81	67	0	14	80	-0	
St Clears Craft Centre	85	-34	46	97	109	-62	46	93	-4	
Cultural Services Management	81	0	11	91	81	0	11	91	-0	
Laugharne Boathouse	148	-97	30	81	144	-94	30	80	-1	
Lyric Theatre	322	-199	66	189	322	-199	66	189	0	
Y Ffwrnes	717	-427	164	454	717	-427	164	454	0	
Ammanford Miners Theatre	55	-17	3	41	55	-17	3	41	0	
Entertainment Centres General	441	-45	80	476	441	-45	80	476	-0	
Oriel Myrddin Trustee	178	-178	0	0	178	-178	0	0	0	
Oriel Myrddin CCC	88	0	29	117	88	0	29	117	0	
Motor Sports Centre - Pembrey	0	-82	0	-82	0	-82	0	-82	0	
Pendine Beach	5	-29	0	-24	5	-29	0	-24	0	
Beach safety	4	0	0	4	4	0	0	4	0	
Leisure Management	290	0	5	295	289	0	5	293	-2	
Leisure & Recreation Total	14,371	-7,087	4,633	11,917	14,360	-7,076	4,633	11,917	0	
Council Fund Housing										
Independent Living and Affordable Homes	100	-45	24	80	100	-45	24	80	0	
Supporting People Providers	6,495	-6,495	40	40	6,495	-6,495	40	40	-0	
Transitional Funding - Implementing the Housing (Wales) Act (E)	174	0	11	185	174	0	11	185	0	
Rent Smart Wales Project (E)	18	0	0	18	18	0	0	18	0	
Syrian Resettlement Scheme (E)	0	0	2	2	272	-272	2	2	-0	
Local Housing Company	0	0	0	0	3	0	0	3	3	
Home Improvement (Non HRA)	738	-300	102	540	683	-247	102	538	-2	
Penybryn Traveller Site	169	-125	14	58	169	-125	14	58	0	
GT Pre Tenancy Training	41	-41	8	8	41	-41	8	8	-0	
Benefit Reforms	12	-10	0	3	61	-58	0	3	0	
Homelessness	153	-64	18	107	153	-64	18	107	-0	
Non Hra Re-Housing (Inc Chr)	174	0	4	178	174	0	4	178	0	
Temporary Accommodation	435	-103	6	337	445	-114	6	337	-0	
Social Lettings Agency	764	-829	10	-55	716	-778	10	-52	3	
Houses Into Homes WG Grant Scheme	0	0	0	0	195	-195	0	0	0	
Home Improvement Loan Scheme	0	0	0	0	180	-180	0	-0	-0	
Houses Into Homes WG Loan Scheme	0	0	4	4	240	-240	4	4	0	
Council Fund Housing Total	9,274	-8,012	243	1,505	10,120	-8,855	243	1,508	3	
TOTAL FOR COMMUNITY	31,745	-19,775	10,565	22,535	33,897	-21,597	10,565	22,865	331	

Housing Revenue Account - Budget Monitoring as at 30th June 2018

	Working Budget	Forecasted Actual	June 18 Variance for Year	Notes
£'000	£'000	£'000	£'000	
Expenditure				
Repairs & Maintenance				
Responsive	1,760	1,781	21	Overspend in legal fees for frameworks £5k and rechargeable costs £16k
Minor Works	2,812	2,812	0	
Voids	2,350	2,350	0	
Servicing	1,611	1,611	0	
Drains & Sewers	128	128	0	
Grounds	731	731	0	
Unadopted Roads	102	102	0	
Supervision & Management				
Employee	4,223	4,206	-17	Underspend due to post vacancies part year
Premises	1,411	1,461	50	Overspend in premises maintenance £27k, Rent £16k and Other £7k
Transport	67	56	-12	
Supplies	874	864	-10	
Recharges	1,319	1,344	25	Capitalised salaries - vacant post part year
Provision for Bad Debt	435	171	-264	Provision for bad debt adjustment does not include an estimate for write offs currently
Capital Financing Cost	14,205	14,047	-158	Forecast reduction in interest rate applicable.
Central Support Charges	1,620	1,620	-0	
DRF	13,475	13,475	0	
Total Expenditure	47,123	46,760	-364	

Housing Revenue Account - Budget Monitoring as at 30th June 2018

	Working Budget £'000	Forecasted Actual £'000	June 18 Variance for Year £'000	Notes
Income				
Rents	-39,729	-39,611	118	Underachievement of rental income - Void loss prediction at budget setting 2.1%, while current forecast is 2.84%
Service Charges	-750	-693	57	Underachievement of service charge income due to predicted void loss
Supporting People	-135	-135	0	
Mortgage Interest	-3	-3	0	
Interest on Cash Balances	-66	-66	0	
Other Income	-598	-507	91	Underachievement of water rates commission due to a Government initiative to reduce the water bills for eligible tenants
Total Income	-41,280	-41,015	266	
Net Expenditure	5,843	5,745	-98	

HRA Reserve	£'000
Balance b/f 1/4/18	20,114
Budgeted movement in year	-5,843
Variance for the year	98
Balance c/f 31/3/19	14,369

Capital Programme 2018/19						
Capital Budget Monitoring - Report for June 2018 - Main Variances						
	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
DEPARTMENT/SCHEMES						
REGENERATION	12,078	-3,028	9,050	11,078	-2,028	9,050
COMMUNITIES						
- Leisure	7,289	-170	7,119	7,184	-120	7,064
- Private Housing	2,120	-223	1,897	2,147	-250	1,897
- Public Housing	23,125	-6,190	16,935	22,953	-6,209	16,744
Empty Homes	197	0	197	25	0	25
Other Projects with Minor Variances	22,928	-6,190	16,738	22,928	-6,209	16,719
TOTAL	44,612	-9,611	35,001	43,362	-8,607	34,755

Variance for Year £'000	Comment
0	No Major Variances.
-55	No Major Variances.
0	No Major Variances.
-191	
-172	Level of capital investment needed reduced from original assessment, further work being undertaken in relation to what is needed for future years.
-19	
-246	

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		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Llanelli JV General	Ongoing	673	0	673	673	0	673
Community Development	Mar-19	37	0	37	37	0	37
Mynydd Y Betws Wind Farm Community Benefit Fund	Ongoing	8	0	8	8	0	8
County Wide Regeneration fund 2015-16 Onwards		5,282	-1,000	4,282	4,282	0	4,282
Transformation Strategy Project Fund	Ongoing	1,000	-1,000	0	0	0	0
Rural Enterprise Fund	Mar-20	1,463	0	1,463	1,463	0	1,463
Transformation Commercial Property Development Fund	Mar-20	2,819	0	2,819	2,819	0	2,819
Health & Safety Remediation Works	Mar-19	64	0	64	64	0	64
Llanelli,Cross Hands & Coastal Belt Area		1,514	0	1,514	1,514	0	1,514
Cross Hands East strategic Employment Site	Mar-19	711	0	711	711	0	711
Opportunity Street (Llanelli)	Mar-19	384	0	384	384	0	384
Llanelli Regeneration Plan	Ongoing	22	0	22	22	0	22
Crosshands East Plot 3	Ongoing	15	0	15	15	0	15
Cross Hands East Phase 2	Sep-19	382	0	382	382	0	382
Ammanford, Carmarthen & Rural Area		4,500	-2,028	2,472	4,500	-2,028	2,472
Ammanford Town Centre Regeneration	Mar-19	109	0	109	109	0	109
Coastal Communities - Parry Thomas Centre, Pendine	Completed	29	0	29	29	0	29
Carmarthen Town Regeneration - Jacksons Lane	Ongoing	873	0	873	873	0	873
Ammanford Town Centre Partnership (Rail Crossing Enhancement Scheme)	Mar-19	3	0	3	3	0	3
Laugharne Carpark	Ongoing	208	0	208	208	0	208
Pendine Iconic International Visitors Destination	Ongoing	2,666	-2,000	666	2,666	-2,000	666
Carmarthen Town Regeneration - King Street	Ongoing	14	0	14	14	0	14
Marquart St - Retaining Wall & Road Widening	Mar-19	84	0	84	84	0	84
Carmarthen Western Gateway & Wetlands	Ongoing	0	-28	-28	0	-28	-28
Opportunity Street (Ammanford Hwb)	Ongoing	214	0	214	214	0	214
Ammanford Regeneration Development Fund	Mar-19	300	0	300	300	0	300
NET BUDGET		12,078	-3,028	9,050	11,078	-2,028	9,050

[illegible]

Leisure

Capital Budget Monitoring - Scrutiny Report for June 2018- Detailed Variances

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Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Leisure Centres		80	0	80	80	0	80
Llanelli Leisure Centre - New Development	Ongoing	30	0	30	30	0	30
Carmarthen Leisure Centre & Track	Sep-19	25	0	25	25	0	25
Amman Valley Leisure Centre Masterplan	Ongoing	25	0	25	25	0	25
Countryside Recreation & Access	Ongoing	318	-50	268	237	0	237
Libraries & Museums		3,492	-120	3,372	3,492	-120	3,372
Carmarthen Museum - Abergwili	Sep-19	1,034	0	1,034	1,034	0	1,034
Carmarthenshire Archives Relocation	Mar-19	2,208	-120	2,088	2,208	-120	2,088
Carms Museums Collections	Ongoing	250	0	250	250	0	250
Parks		1,529	0	1,529	1,505	0	1,505
Burry Port Harbour Dredging	Mar-19	428	0	428	404	0	404
Closed Circuit Track	Completed	556	0	556	556	0	556
Burry Port Harbour Wall - 2017-2026	Ongoing	500	0	500	500	0	500
Cwmamman AFC Ground Improvements	Mar-19	45	0	45	45	0	45
Country Parks & Golf Courses		1,870	0	1,870	1,870	0	1,870
Pembrey Country Park - Strategic Infrastructure Development	Sep-19	944	0	944	944	0	944
Pembrey Country Park - Visitor Hub and Café	Ongoing	926	0	926	926	0	926
NET BUDGET		7,289	-170	7,119	7,184	-120	7,064

Variance for Year £'000	Comment
0	
0	
0	
0	
-31	
0	
0	
0	
0	
-24	
-24	
0	
0	
0	
0	
0	
0	
-55	

Housing G.F.(Private Sector)

Capital Budget Monitoring - Scrutiny Report for June 2018 - Detailed Variances

		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Private Sector Housing - Capital Receipts	Ongoing	0	0	0	0	-4	-4
Disabled Facility Grants	Ongoing	1,897	0	1,897	1,901	0	1,901
ENABLE - Adaptations to Support Independent Living	Mar-19	223	-223	0	246	-246	0
NET BUDGET		2,120	-223	1,897	2,147	-250	1,897

Variance for Year £'000	Comment
-4	
4	
0	
0	

Housing H.R.A.(Public Sector)

Capital Budget Monitoring - Scrutiny Report for June 2018- Detailed Variances

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Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding	Ongoing	0	-6,190	-6,190	0	-6,209	-6,209
Internal and External Works (PROPERTY)		9,490	0	9,490	9,490	0	9,490
Sheltered Housing Investment	Ongoing	568	0	568	568	0	568
Void To Achieve The CHS (VOI)	Ongoing	2,518	0	2,518	2,518	0	2,518
Planned M&E Works - Inc Smoke Detectors (PSW)	Ongoing	670	0	670	670	0	670
Internal Refurbishment (PKB)	Ongoing	1,630	0	1,630	1,630	0	1,630
Housing Minor Works (HMO)	Ongoing	1,084	0	1,084	1,084	0	1,084
Rendering and External Works (EXP & EXI)	Ongoing	2,096	0	2,096	2,096	0	2,096
Re-Roofing - Council Dwellings	Ongoing	924	0	924	924	0	924
Environmental Works (Housing Services)	Ongoing	298	0	298	298	0	298
Adaptations and DDA Works (Building Services)	Ongoing	1,900	0	1,900	1,900	0	1,900
Programme Delivery and Strategy		345	0	345	345	0	345
CHS Programme	Ongoing	195	0	195	195	0	195
Stock Condition Survey 2017/18 - Cost Certainty Gaps and Verification	Ongoing	150	0	150	150	0	150
Housing Development Programme (New builds & Stock Increase Programme)		11,092	0	11,092	10,920	0	10,920
Purchase of Private Dwellings for Hsg Stock	Ongoing	8,789	0	8,789	8,789	0	8,789
Managing Private Sector Homes (Social Lettings)	Ongoing	106	0	106	106	0	106
Empty Homes	Ongoing	197	0	197	25	0	25
Council New Build	Ongoing	2,000	0	2,000	2,000	0	2,000
NET BUDGET		23,125	-6,190	16,935	22,953	-6,209	16,744

Variance for Year £'000	Comment
-19	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
-172	
0	
0	
-172	Level of capital investment needed reduced from original assessment, further work being undertaken in relation to what is needed for future years.
0	
-191	

EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS

SCRUTINY COMMITTEE : **COMMUNITY**

DATE OF MEETING : **4TH OCTOBER, 2018**

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
Homelessness Strategy	Jonathan Willis, Advice and Tenancy Support Manager	To allow for more detailed consultation with key stakeholders in development of plan and actions.	23 rd November, 2018
Universal Credit Action Plan	Jonathan Willis, Advice and Tenancy Support Manager	Plan has been widened to take account of all households that may be affected by Universal Credit, not just Council tenants. This will ensure a corporate approach being taken and follows on from the pro-active discussion on this issue at the July 2018 Policy and Resources Committee.	To be Advised
Community Scrutiny Committee Annual Report 2017/18	Kevin Thomas, Democratic Services Officer	Due to the initial volume of items scheduled to be considered at the meeting, the report had been deferred to the November meeting	23 rd November

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COMMUNITY SCRUTINY COMMITTEE 4TH OCTOBER 2018

FORTHCOMING ITEMS FOR NEXT MEETING TO BE HELD ON 23RD NOVEMBER 2018

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Proposed Agenda Item	Background	Reason for report
Fire Management - Risk Assessment Update	The Committee at its meeting held in January 2018 requested that a report be submitted to a future meeting on general fire safety,	The report is being provided in accordance with the Committee's request
Local development Plan Preferred Strategy	This report will reflect the statutory requirement to prepare the revised Local Development Plan, as agreed by council. The preferred strategy represents an important first step and will set out the key strategic policies , growth and requirement through to 2033	The Committee is being requested to endorse the Preferred Strategy
Affordable Homes Standard	This report has been developed to agree the standards that new build affordable housing will be built to. This will include homes built by the Council, the Local Housing Company and our partner Housing Associations.	The report is being provided to Scrutiny Committee to enable scrutiny members to be consulted on the proposed standards.
Homelessness Strategy	Welsh Government require local authorities to produce a strategy outlining its approach for preventing and tackling homelessness. Executive Board agreed to work with stakeholders to identify key issues. In addition it was agreed to work with neighbouring local authorities with the view of producing a regional document.	The report being provided will outline the findings from the stakeholder analysis and other data with regard to homelessness. Scrutiny Committee will be asked to comment on the findings and proposals outlined in the Strategy document.

Supplementary Planning Guidance – Highways	<p>The Highways Design Guidance will set out the authority's expectations for the design of developments in the County. It is intended to provide guidance to Developers, Designers and other professionals in preparing transport infrastructure related to residential developments in Carmarthenshire, and has been developed to reflect national and a regional policy within the local Carmarthenshire context.</p> <p>The principal aim of this document is to encourage developers to create layouts which have a distinctive character in their built environment and landscaping, whilst applying design standards which will achieve a safe provision for all users.</p>	Committee is being requested to endorse the Design Guidance
Tenant Vision Engagement Plan	Tenant vision sets out our approach to encourage tenant involvement. The report is based on the findings of Tenant Participation Advisory Service Cymru who we asked to interview a number of our tenants.	The Committee is being requested to consider and approve the report.
Community Scrutiny Annual Report 2017/18	<p>Article 6.2 of the County Council's Constitution states that a scrutiny committee must:</p> <p><i>"Prepare an annual report giving an account of the Committee's activities over the previous year."</i></p>	The Committee is being requested to consider and approve the Community Scrutiny Committee's Annual Report for the 2017/18 municipal year.
Scrutiny Action Update	This report is produced biannually detailing the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee.	To enable the Committee to exercise its scrutiny role in relation to monitoring performance on decisions made/requests for information.